

DEPARTMENT OF HEALTH & HUMAN SERVICES
Centers for Medicare & Medicaid Services
7500 Security Boulevard
Baltimore, Maryland 21244-1850



CENTER FOR DRUG and HEALTH PLAN CHOICE

TO: All Part D Sponsors

FROM: Cynthia G. Tudor, Ph.D., Director, Medicare Drug Benefit and C & D Data Group

SUBJECT: Holiday Schedule for Plan Finder Communications re: Quality Assurance Checks

DATE: November 13, 2008

The purpose of this memo is to alert sponsors about schedule changes during the upcoming holidays for CMS communications regarding potential data issues with data files for posting on Medicare Prescription Drug Plan Finder (MPDPF).

For data submitted during the submission windows scheduled during Thanksgiving week and Christmas week, CMS will send communications regarding issues identified on the following Mondays. Emails regarding data files submitted during the submission window on November 24-25 will be sent on Monday, December 1. Emails regarding data files submitted during the submission window on December 22-23 will be sent on Monday, December 29. No change will be made to the special submission window available for those sponsors needing to submit corrected files as a result of CMS' findings.

We appreciate your continued assistance with ensuring accurate data are available for display on the Medicare Prescription Drug Plan Finder tool. If you have questions regarding this memo, emails should be directed to PlanFinderQA@cms.hhs.gov.