

DEPARTMENT OF HEALTH & HUMAN SERVICES
Centers for Medicare & Medicaid Services
7500 Security Boulevard
Baltimore, Maryland 21244-1850



CENTER FOR DRUG AND HEALTH PLAN CHOICE

DATE: December 16, 2008

TO: All Current Medicare Advantage, 1876 Cost, PACE, and Demonstration Organizations

FROM: Teresa DeCaro RN, M.S. /s/
Acting Director, Medicare Drug and Health Plan Contract Administration Group

SUBJECT: Submission of the 2008 Annual Audited Financial Statements

The purpose of this Health Plan Management System (HPMS) memorandum is to emphasize that the 2008 Annual Audited Financial Statements are to be submitted to the Centers for Medicare & Medicaid Services (CMS) no later than April 30, 2009, at 11:59 pm Pacific Standard Time (PST).

We urge you to work with your independent auditor now to insure that your financial statement submission will be on time.

Organizations that do not meet the April 30, 2009, deadline may be considered out of compliance with timely reporting requirements.

Any questions about this memorandum should be directed to FinancialReview@cms.hhs.gov .