DEPARTMENT OF HEALTH & HUMAN SERVICES
Centers for Medicare & Medicaid Services
7500 Security Boulevard
Baltimore, Maryland 21244-1850

**CENTER FOR MEDICARE**

**DATE:**          September 09, 2010

**TO:**          All Medicare Advantage and PACE Organizations

**FROM:**          Cheri Rice /s/
                     Acting Director, Medicare Plan Payment Group

**SUBJECT:**    **Electronic Correspondence Referral System (ECRS) Web Training**

The Electronic Correspondence Referral System (ECRS) is a system that enables Medicare contractors to submit requests to the Coordination of Benefits Contractor (COBC), in order to build a Medicare Secondary Payer (MSP) Common Working File (CWF) record or to apply changes to existing MSP CWF records.  In mid-November 2010, the ECRS application will change from a Customer Information Control System (CICS) environment to a Web-based environment; however, the batch process will be unchanged.

An ECRS Web webinar will be held on September 30, 2010, from 10:30 a.m. – 12:30 p.m. and from 2:00 p.m. – 4:00 p.m. EST.  This will be an audio/video conference only.  Attendees will not be admitted at the Centers for Medicare & Medicaid Services (CMS) headquarters.  This webinar is to explain the new updates/changes to ECRS.  It is not intended to be in-depth ECRS training.

As space is limited, this is an invitation-only event.  If you would like to participate, please pre-register by sending an email to techi@nhassociates.net by September 14, 2010.  Specify that you are pre-registering for the ECRS Web webinar.  You will be sent an e-mail regarding registration details for this event during the week of September 20, 2010.