

Attachment 4.b. Initial SMI/SED Demonstration Implementation Interview Email Invitation

To: Director State Medicaid Agency and Director of the Single State Agency for Mental Health

CC: CMCS Project Officer, RTI SMI Team Lead

Subject: RTI International Evaluation of Section 1115 Serious Mental Illness/Serious Emotional Disturbance Demonstrations

Dear [Director State Medicaid Agency and Director of the Single State Agency for Mental Health],

I am writing from RTI International as follow up to an email you received on [DATE] from [STATE CMS PROJECT OFFICER NAME], your section 1115 serious mental illness/serious emotional disturbance (SMI/SED) demonstration project officer, regarding the meta-evaluation we are undertaking on behalf of CMS. As part of the evaluation, we are conducting telephone interviews with state Medicaid directors and directors of the single state agencies for mental health in states implementing SMI demonstrations.

Interviews are intended to improve our understanding of your state's pre-demonstration SMI treatment, coverage, and service delivery and program features of your demonstration. Information from these conversations will help CMS understand the effectiveness of SMI demonstrations to increase access to mental health treatment. Your participation is important to helping CMS support policy and programmatic development for other demonstration states and future demonstrations.

The telephone interview will take no more than 60 minutes. Below we provide some potential times for calls. Would any of these times be amenable to you? If not, could you provide a few alternative times? If there is another person at your agency who would be more appropriate for this conversation, please provide us with their contact information. Please provide the date and time that works best for you, and we will ensure our staff is available.

- Day of week m/dd – time
- Day of week m/dd – time
- Day of week m/dd – time
- Day of week m/dd – time

We greatly appreciate your help in confirming our available information and helping to answer our questions.

If you have questions, please do not hesitate to contact me via email [EMAIL ADDRESS] or telephone [TELEPHONE NUMBER].

Thank you and we look forward to speaking with you.

[NAME OF RTI STAFF MEMBER]