

Attachment 4.e. Initial SMI/SED Demonstration Implementation Interview Reminder Email

To: Director State Medicaid Agency Director of the Single State Agency for Mental Health

CC: CMCS Project Officer, RTI SMI/SED Team Lead

Subject: Telephone Interview for RTI International Evaluation of Section 1115 Serious Mental Illness/Serious Emotional Disturbance Demonstrations

Good [MORNING/AFTERNOON] [STATE MEDICAID DIRECTOR NAME],

Thank you for agreeing to be interviewed to support the Centers for Medicare & Medicaid Services meta-evaluation of section 1115 serious mental illness/serious emotional disturbance (SMI/SED) demonstrations.

This is a reminder that your interview about the section 1115 SUD demonstration in your state is on

Day and Date:

Time: [EST/PT/CST]

To connect to the interview for audio only, use either the smartphone one-tap dial telephone number or the landline telephone number, both listed below. RTI staff will participate using Zoom teleconference technology. You can also join us by clicking on the link below at the start time of your interview.

Your interview will be conducted by [NAME OF RTI INTERVIEWER], copied on this email.

Please feel free to invite them to the interview and forward the invitation to them.

Thank you in advance for your time and insight, please let us know if you have any questions, concerns, or comments. We are looking forward to speaking with you.

Thank you,

[NAME OF RTI STAFF]