



**MEDICARE DRUG & HEALTH PLAN CONTRACT ADMINISTRATION GROUP**

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**DATE:** March 21, 2014

**TO:** All Medicare Advantage, Prescription Drug Plan, 1876 Cost, Medicare-Medicaid Capitated Financial Alignment Demonstrations, and PACE Organizations

**FROM:** Danielle R. Moon, J.D., M.P.A., Director

**SUBJECT:** Release of the HPMS Fiscal Soundness Module

CMS is pleased to announce the release of the 2014 Health Plan Management System (HPMS) Fiscal Soundness Module (FSM). The FSM will now accept 2013 annual independently audited financial reports and 2014 quarterly financial statements. To access the Fiscal Soundness module, plan users should use the following navigation path: HPMS Homepage > Monitoring > Fiscal Soundness.

The Fiscal Soundness Reporting Requirements (FSRR) apply to all Medicare Advantage (MA), Medicare-Medicaid Capitated Financial Alignment Demonstrations (MMPs), Prescription Drug Plans (PDPs), 1876 Cost Plans and PACE Organizations that have active contracts (initial and renewing) in Contract Year (CY) 2014. All organizations (except PACE) must provide CMS with their 2013 annual independently audited financial reports no later than **April 30, 2014 at 11:59 p.m. Pacific Daylight Time (PDT)** unless an extension has been approved.

CMS would like to highlight a key change implemented in the Fiscal Soundness module for the 2014 submission year:

**This change applies to PACE organizations only:**

PACE organizations that report Subordinated Debt must complete a “PACE Organization Attestation of Subordinated Debt Arrangement” and upload a signed version with the financial upload. The Attestation must be included with both annual and quarterly submissions.

The Attestation can be found on any page in the Fiscal Soundness Module under the Fiscal Soundness dropdown as “Subordinated Debt Attestation Form”.

For more information on the Fiscal Soundness Reporting Requirements, please visit [http://www.cms.gov/HealthPlansGenInfo/50\\_FSRR.asp#TopOfPage](http://www.cms.gov/HealthPlansGenInfo/50_FSRR.asp#TopOfPage) or the “User Guide” link on the Fiscal Soundness Start Page in HPMS.

Questions concerning the Fiscal Soundness Report Requirements may be sent in an email to [FinancialReview@cms.hhs.gov](mailto:FinancialReview@cms.hhs.gov) or may be directed to the financial management specialist assigned to your plan as specified on the last page of the HPMS Fiscal Soundness Plan User Guide (Located through the “User Guide” link on the Fiscal Soundness Start Page in HPMS.)

If you require technical assistance, please contact the HPMS Help Desk ([hpms@cms.hhs.gov](mailto:hpms@cms.hhs.gov) or 1-800-220-2028) or Adam Foltz ([adam.foltz@cms.hhs.gov](mailto:adam.foltz@cms.hhs.gov) or 410-786-0408).

Thank you.