



OFFICE OF THE ACTUARY

TO: Medicare Advantage & Prescription Drug Plan Sponsors and Certifying Actuaries

DATE: April 3, 2014

FROM: Richard F. Coyle, Jr., Acting Director, Parts C & D Actuarial Group

SUBJECT: Actuarial User Group Calls

CMS Office of the Actuary will host a series of weekly actuarial user group calls beginning on Thursday April 17th. The purpose of these calls will be to provide further guidance on completing the Bid Pricing Tools and to respond to questions from actuaries who are preparing Contract Year (CY) 2015 bids.

The details of these calls are as follows:

- Every Thursday from April 17 through May 29, 2014
- 11:00AM - 12:00PM ET
- Participant Dial-In Number: (800) 603 - 1774
- Topic: Actuarial User Group Call

If possible, please dial-in ten minutes prior to the call to allow it to begin on time. Participants will be required to provide the Conference ID listed below to the operator in order to join the conference call.

Each weekly call will include a live Q&A session. Questions may also be e-mailed 48 hours in advance of each call to actuarial-bids@cms.hhs.gov. Responses to the questions received in advance will be posted on the CMS website at: <http://www.cms.gov/Medicare/Health-Plans/MedicareAdvtgSpecRateStats/ActuarialBidQuestions.html>.

| Call Date | Conference ID |
|----------------|---------------|
| April 17, 2014 | 16655094 |
| April 24, 2014 | 16655096 |
| May 1, 2014 | 16655102 |
| May 8, 2014 | 16655110 |
| May 15, 2014 | 16655117 |
| May 22, 2014 | 16655119 |
| May 29, 2014 | 16655120 |