

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
7500 Security Boulevard, Mail Stop C5-15-12  
Baltimore, Maryland 21244-1850



## Center for Medicare

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Date: 10/01/2014

To: Medicare Shared Savings Program - ACOs

From: Medicare Shared Savings Program

**RE: Reminder - Action Required by October 10, 2014: Medicare Shared Savings Program Annual Certification**

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We sent this notice to all pending applicant contacts listed in HPMS.

As part of the Shared Savings Program Annual Certification process, all ACO applicants are required to update their Electronic Signature Management (ESM) designated contact information and enter their corresponding CMS User IDs in CMS' Health Plan Management System (HPMS), by **Friday, October 10, 2014**.

Your application is currently under review. If you're approved to participate in the program, we will notify you when to complete additional Annual Certification requirements to participate in the Shared Savings Program.

We sent the Shared Savings Program Annual Certification memo on Friday, September 26, to the ACO Executive, CMS Liaison, Authorized to Sign (primary and secondary), DUA Requestor, and DUA Custodian within your ACO. Refer to this memo for full instructions on completing the first step in the Annual Certification process. Authorized contacts must log into HPMS now to complete this first step by October 10.