

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
7500 Security Boulevard  
Baltimore, Maryland 21244-1850



**CENTER FOR BENEFICIARY CHOICES**

---

MEMORANDUM

TO: All Part D Plan Sponsors

FROM: Cynthia Tudor, Acting Director, Medicare Drug Benefit Group

RE: COB Contact in HPMS

DATE: May 5, 2006

This memorandum serves to alert Part D plans that we have created a Coordination of Benefits (COB) contact field in HPMS. We are asking that plans populate this field (located at “Contract Management>Contact Information>Contact Data”) by close of business, Friday, May 12.

Plans’ COB contacts should be individuals who can liaise with external parties with regard to coordination of benefits with Part D, including supplemental payers (both those who are primary and secondary to Medicare) and other entities providing wrap-around assistance with covered Part D costs, as well as patient assistance programs (PAPs) operating outside the Part D benefit.

If you have any questions, please do not hesitate to contact your plan account manager. Thank you for your continued assistance with the implementation of the Part D benefit.