



OFFICE OF THE ACTUARY

Date: April 13, 2006

To: Medicare Advantage & Prescription Drug Plan Sponsors Preparing CY2007 Bids

From: Richard Coyle, Deputy Director, Parts C & D Actuarial Group

Subject: Actuarial Technical User Group Calls

This memorandum serves as a reminder to organizations preparing CY2007 bids that CMS Office of the Actuary will be hosting a series of weekly actuarial technical user group calls. These calls are intended to provide further guidance on completing the Bid Pricing Tools, and respond to questions from industry actuaries who are preparing CY2007 bids.

Questions may be sent in advance to: actuarial-bids@cms.hhs.gov . We ask that questions be e-mailed 48 hours in advance of each weekly call. There will also be a live Q&A session during each call.

The details of these calls are as follows:

- Every Thursday, April 20 – June 1, 2006
- 11:00AM - 12:30PM EDT
- Dial-In Number: 1-800-857-0086
- Password: Benchmark
- Call Leader: Richard Coyle

Call Dates:

April 20, 2006
April 27, 2006
May 4, 2006
May 11, 2006
May 18, 2006
May 25, 2006
June 1, 2006

Agenda

Actuarial Technical User Group Call

Thursday April 20, 2006
11:00 A.M. – 12:30 P.M. (E.D.T.)
N3-02-00 (Central Office)
Tele-Conference (ROs)

Type of meeting:	Teleconference Call Access Information: Toll Free #1-800-857-0086 Pass Code is “Benchmark”
Call Leader:	Richard Coyle, Actuary, Medicare Advantage Issues
Speaker/ Co-Leader:	Paul Spitalnic, Actuary, Prescription Drug Issues
Facilitator:	Debbie Chaney, CMS Office of the Actuary
Attendees:	Actuaries - MCOs, Cost Plans, MA Plans, PDPs, PACE Plans

11:00 – 11:05	Opening Remarks
11:05 – 11:20	CMS Announcements
11:20 – 11:40	Questions Received in Advance
11:40 – 12:20	Live Q & A
12:20 – 12:30	Closing Remarks

Next Call: Thursday April 27, 2006