

DEPARTMENT OF HEALTH & HUMAN SERVICES
Centers for Medicare & Medicaid Services
7500 Security Boulevard
Baltimore, Maryland 21244-1850



CENTER FOR BENEFICIARY CHOICES

DATE: September 14, 2007
TO: All Part D Plan Sponsors
FROM: Cynthia Tudor, Ph.D., Director, Medicare Drug Benefit Group
SUBJECT: Verification of Parent Organization

All Part D sponsors are requested to view the General Information Report in HPMS to verify your company's parent organization. The General Information Report can be found in HPMS by clicking on: Contract Management/Contract Reports/Select Year 2008/General Information Report. In those instances where the parent organization field is blank or incorrect, please notify CMS of the correct information by sending an email to drugbenefitimpl@cms.hhs.gov by **September 20, 2007**. In the subject line of the email, be sure to include your contract number and the phrase "parent organization update." Please also include in your email contact information for someone at your organization who we should call to discuss any discrepancies you identify.

Questions regarding any incorrect data in the remaining fields of the General Information Report may also be sent to the drugbenefitimpl@cms.hhs.gov mailbox. Questions regarding viewing the General Information Report within HPMS should be sent to CMS via email to the HPMS Help Desk at hpms@cms.hhs.gov.

Thank you.