



OFFICE OF THE ACTUARY

To: Medicare Advantage & Prescription Drug Plan Sponsors and Certifying Actuaries
From: Rich Coyle, Acting Director, Parts C & D Actuarial Group
Date: April 29, 2011
Subject: Bid Pricing Tool (BPT) for Contract Year (CY) 2012

CY 2012 MA and MSA Bid Pricing Tools for organizations with fewer than 3.0 QBP star rating must be prepared with a new version of the BPT add-in file (BPT2012.xla). The new add-in file will produce the following changes to the CY2012 BPTs:

- 1) Update the BPT version number from 1 to 2, in the following locations:
 - MA BPT Worksheet 1, cell Q3
 - PD BPT Worksheet 1, cell N3
 - MSA BPT Worksheet 1, cell P3
- 2) Update rate values for contracts with less than 3.0 star QBP rating, in the following:
 - MA BPT Rates sheet, column W
 - MA BPT Statutory Rates sheet, column P
 - MSA BPT Rates sheet, column L

Plans must download the new add-in file from the following path in HPMS:

HPMS Home > Plan Bids > Bid Submission > CY2012 > Download > BPT Spreadsheets >

After download, the new add-in must be saved in C:\Program Files\BPT2012\. The new version of CY2012.xla must overwrite (and replace) the version previously released on April 8, 2011. The Batch Process Tool may be used to update the add-in for multiple BPTs at once. The BPT Technical Instructions contain additional information regarding updating the add-in file.

During bid submission, the HPMS upload process will verify that the BPT version has been updated. Version 1 BPTs will be rejected upon upload for organizations with fewer than 3.0 QBP star rating.

If you have any technical questions regarding installing the new add-in file, please contact the HPMS Help Desk at 1-800-220-2028 or hpms@cms.hhs.gov