

HPMS E-Mail

Date: December 9, 2011

To: All Part D Plan Sponsors

From: Cheri Rice, Director, Medicare Plan Payment Group

Subject: Part D Detailed 2010 DIR Reporting - Reminder

This is a reminder that the submission window for Part D Detailed 2010 DIR Reporting will close in 5 days. It is **HIGHLY RECOMMENDED** that if you have not completed your Detailed 2010 DIR Reporting you do so immediately to ensure a successful submission by the deadline of 11:59 pm PT on Thursday, December 15, 2011.

Please be aware that there are no file size restrictions and thus Part D sponsors must submit one Detailed DIR Report, named DIR_NDC_2010.zip. The Detailed DIR Report may not be split into multiple files. In other words, one text file named DIR_NDC_2010.txt must be placed in one ZIP file DIR_NDC_2010.zip for upload.

For technical assistance, Part D sponsors can contact the HPMS Help Desk at either 1-800-220-2028 or hpms@cms.hhs.gov. For other questions regarding the Detailed 2010 DIR Report, sponsors can e-mail DIR_Reporting_Reqts@cms.hhs.gov. Please do not respond directly to this e-mail.