

**HPMS E-Mail**

**To:** All Part D Plan Sponsors

**From:** Cheri Rice, Director, Medicare Plan Payment Group

**Subject:** Part D DIR Reporting Submission Window Now Open

**Message:**

This is a notification to Part D Plan sponsors that the submission window for the DIR Submission Information, Summary 2011 DIR Report and the Detailed 2011 DIR Report is now **OPEN** and will close on Friday, June 29, 2012 at 11:59 PM PT.

We strongly encourage Part D sponsors to submit early during the submission window to ensure a complete, accurate, and successful submission by the deadline. Part D sponsors must prepare and submit the Summary 2011 DIR Report to CMS even if they have no DIR to report for the contract year. Sponsors must also prepare and submit the Detailed 2011 DIR Report, with the exception of PACE organizations that report "\$0" in all DIR categories in the Summary 2011 DIR Report. Failure to successfully submit the DIR data by the deadline may result in compliance actions.

Please refer to the May 18, 2012 HPMS memorandum titled "Final Medicare Part D DIR Reporting Requirements for 2011" and the Helpful Hints documents on HPMS for guidance.

Sponsors may upload the Summary and Detailed 2011 DIR Report(s) as many times as required until 11:59 pm PT, on Friday, June 29, 2011. Only the most recent submission(s) prior to the deadline will be recorded and reviewed.

For technical assistance, sponsors can contact the HPMS Help Desk at either 1-800-220-2028 or [hpms@cms.hhs.gov](mailto:hpms@cms.hhs.gov). For other questions regarding the 2011 submission of Detailed and Summary DIR data, sponsors can e-mail Strategic at [PartDPaymentReview@strategichs.com](mailto:PartDPaymentReview@strategichs.com).

Please do not respond directly to this e-mail.