

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
Center for Medicare  
7500 Security Boulevard  
Baltimore, Maryland 21244-1850



**MEDICARE PLAN PAYMENT GROUP**

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**DATE:** April 30, 2013

**TO:** All New Medicare Advantage Organizations, Cost Plans, PACE Organizations and Demonstrations

**FROM:** Cheri Rice/s/  
Director

**SUBJECT: Requirements for Submitting Risk Adjustment Data to CMS**

The purpose of this memo is to provide your organization with a reminder regarding the submission of risk adjustment data. Your MA organization must submit risk adjustment production data at least each calendar quarter.

At this point, your organization should have submitted a completed electronic data interchange (EDI) form to Palmetto, GBA, Customer Service and Support Center (CSSC). Although a plan may designate another entity to submit claims on its behalf to CMS, the plan remains responsible for data submission.

Whether a plan elects to submit data itself or chooses to use a third party submitter, all MA organizations must register with CSSC as a certified submitter. In addition, all organizations must submit test data and secure permission to submit production data. Failure to submit timely risk adjustment production files may result in incorrect payments to your MA organization.

If your MA organization requires assistance to complete an EDI agreement and/or establish a test and production schedule, please immediately contact the CSSC Operations at 1-877-534-2772 or [www.csscooperations.com](http://www.csscooperations.com).

We look forward to working with your organization on this risk adjustment activity.

Thank you.