

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
7500 Security Boulevard, Mail Stop N3-26-00  
Baltimore, MD 21244



## **OFFICE OF THE ACTUARY**

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**TO:** Medicare Advantage & Prescription Drug Plan Sponsors and Certifying Actuaries

**DATE:** April 25, 2013

**FROM:** Paul Spitalnic, Director, Parts C & D Actuarial Group

**SUBJECT:** Bid Pricing Tool (BPT) for Contract Year (CY) 2014 Update

A new version of the BPT add-in file (BPT2014.xlam) has been released to update the MA, MSA, and ESRD-SNP BPTs to incorporate revised rates for Puerto Rico counties. Plans with Puerto Rico counties in their service area are impacted by this change.

All organizations with Puerto Rico counties in their service area must download and use this new version of the BPT add-in file. The new add-in file will update the Puerto Rico county rates in the Rates sheet of the MA BPT, the MSA BPT, and the ESRD SNP BPT.

For plans with Puerto Rico counties in their service area, during bid submission, the HPMS upload process will verify that the BPT version has been updated to version 2. For all other plans BPT version 1 or version 2 will be accepted upon upload.

Plan sponsors can download the new add-in file from the following path in HPMS:

HPMS Home > Plan Bids > Bid Submission > CY2014 > Download > BPT Spreadsheets >

After download, the new add-in must be saved in C:\BPT\BPT2014\. The new version of CY2014.xlam must overwrite (and replace) the version previously released. The Batch Process Tool may be used to update the add-in for multiple BPTs at once. The BPT Technical Instructions contain additional information regarding updating the add-in file.

If you have any technical questions regarding installing the new add-in file, please contact the HPMS Help Desk at 1-800-220-2028 or [hpms@cms.hhs.gov](mailto:hpms@cms.hhs.gov)