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DATE: August 30, 2013

TO: All Medicare Advantage Organizations, Prescription Drug Plans, and 1876 Cost Plans

FROM: Danielle R. Moon, J.D., M.P.A, Director, Medicare Drug & Health Plan Contract Administration Group

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SUBJECT: Upcoming Release of the Contract Year (CY) 2014 Plan Correction Module

On September 6, 2013, CMS will release the Plan Correction Module in HPMS. Your organization may only request a plan correction once your contract has been approved by CMS. To check on the status of your contract approval, please use the Bid Status History Report at: HPMS Homepage > Plan Bids > Bid Reports > CY 2014 > Bid Status History Report.

The Plan Correction Module will be open from **September 6, 2013 until October 1, 2013**. Only changes to the Plan Benefit Package (PBP) that are supported by the Bid Pricing Tool (BPT) are allowed during the plan correction period. To access the 2014 Plan Correction Module in HPMS, users should follow this navigation path: HPMS Homepage > Plan Bids > Plan Correction Requests > Contract Year 2014.

As a reminder, CMS expects that requests for plan corrections will be minimal (see our Final CY 2014 Call Letter issued on April 1, 2013 and the HPMS memorandum entitled "CY 2014 Medicare Advantage Bid Review and Operations Guidance" issued on April 17, 2013). As required by 42 CFR § 422.254, submission of the final actuarial certification and bid attestation serve as the documentation that the final bid submission was verified, complete, and accurate at the time of submission. A request for a plan correction indicates the presence of inaccuracies and/or the incompleteness of a bid and thereby calls into question an organization's ability to submit correct bids and the validity of the final actuarial certification and the bid attestation. Therefore, organizations requesting a plan correction will receive a compliance action, and those organizations that received a compliance action for CY 2013 may receive an elevated compliance action (e.g., a request for a corrective action plan (CAP)) if they request a plan correction for CY 2014.

Please contact the individuals listed below for questions regarding the plan correction process.

Part C (MA plans):

Venita Scott at Venita.Scott@cms.hhs.gov or 410-786-3139

Part D (PDP and MA-PD plans):

Mariann Kocsis at Mariann.Kocsis@cms.hhs.gov or 410-786-6672