

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
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Baltimore, Maryland 21244-1850



**CENTER FOR MEDICARE**

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**DATE:** December 30, 2020

**TO:** All Medicare Advantage, Prescription Drug Plan, Medicare-Medicaid Plan, PACE, and Cost Organizations

**FROM:** Kathryn A. Coleman, Director  
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**SUBJECT:** Introduction of the My Application Module in HPMS

CMS is pleased to announce the release of the new My Application module in the Health Plan Management System (HPMS).

The My Application module provides organizations with the ability to trigger and complete the various online applications - Initial and Service Area Expansion (SAE) - for MA, Part D, SNP, PACE, and MMP applications.

The My Application module will be available in HPMS on January 13, 2021. All plan users will have access to the module.

The My Application module is located at the following path in HPMS:  
HPMS Home Page>Contract Management>My Application.

For technical questions regarding the My Application module, please contact Greg Buglio at [Gregory.Buglio@cms.hhs.gov](mailto:Gregory.Buglio@cms.hhs.gov) or the HPMS Help Desk at [hpms@cms.hhs.gov](mailto:hpms@cms.hhs.gov) or 1-800-220-2028.