

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
7500 Security Boulevard  
Baltimore, Maryland 21244-1850



**CENTER FOR MEDICARE**

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**DATE:** October 28, 2021

**TO:** Part D Sponsors and Pharmaceutical Manufacturers

**FROM:** Jennifer R. Shapiro, Director, Medicare Plan Payment Group

**SUBJECT:** 2018 Benefit Year Closeout for the Coverage Gap Discount Program Invoicing Cycle

This memorandum is a reminder of the upcoming closeout of the benefit year 2018 (BY 2018) Coverage Gap Discount Program (CGDP) invoicing cycle. As with previous years, the BY 2018 invoicing cycle will conclude 37 months after the end of the benefit year and ends on January 31, 2022 with the Quarter 17 (Q17) invoice. Prescription Drug Event (PDE) records reporting gap discount amounts for benefit year 2018 that require submission, adjustment, or deletion for any reason must be submitted by this date to be included in the 2018 benefit year's final CGDP invoice.

After the January 31, 2022 PDE submission deadline for Q17 has passed, Part D sponsors should continue to submit any outstanding gap discount PDEs and make corrections to any PDEs that require adjustment or deletion for closed out benefit years for accurate PDE reporting. However, these PDEs will not be invoiced for manufacturer payment if the PDEs report a gap discount amount.

For additional details on the annual benefit year closeout process, please refer to the Health Plan Management System (HPMS) memorandum released on December 28, 2016 titled "*Annual Benefit Year Closeout for the Coverage Gap Discount Program Invoicing Cycle*."

Please direct any questions regarding this guidance to the Third Party Administrator at [tpaoperations@tpadministrator.com](mailto:tpaoperations@tpadministrator.com) or 1-877-534-2772, Option 1.

Thank you.