



CENTER FOR MEDICARE

DATE: March 5, 2021

TO: All HPMS Users

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SUBJECT: API Key Management Module Coming to the Health Plan Management System

On March 12, 2021, CMS will release an API Key Management module in the Health Plan Management System (HPMS). Plans, consultants, and third party vendors will use this module to request, generate, and manage HPMS API (application programming interface) keys.

At this time, HPMS supports API access for the Online Enrollment Center (OEC) Management and Part D Pricing File Submission (PDPFS) modules. The instructions in this memo replace the API key email request process described in the following communications:

1. June 25, 2020's "Contract Year (CY) 2021 Part D Pricing File Submission Application Programming Interface (API)" memo, and
2. September 2, 2020's "Contract Year (CY) 2021 Online Enrollment Center (OEC) Application Programming Interface (API)" memo.

Plans, consultants, and third party vendors with existing HPMS API keys must use the new HPMS module to generate replacement keys no later than April 30, 2021.

The organization's designated responsible user must submit the API key requests in the module, where they must identify two technical points of contact (POC). Both technical POCs must also have HPMS access.

Please refer to **Appendix A** for instructions on requesting: (1) a CMS user ID, (2) HPMS consultant access, if applicable, and (3) access to the new API Key Management module.

Please direct questions regarding the HPMS API Key Management module to the HPMS Help Desk at either hpms@cms.hhs.gov or 1-800-220-2028.

Appendix A - User Access Resources

Subject Area	Resource
Requesting a CMS User ID	<p>Please visit the following link for instructions: https://www.cms.gov/Research-Statistics-Data-and-Systems/Computer-Data-and-Systems/HPMS/Downloads/SysInst-for-Requesting-EUA-User-Access-via-EFI.pdf</p>
Requesting Consultant Access to HPMS	<p>Please visit the following link for instructions: https://www.cms.gov/Research-Statistics-Data-and-Systems/Computer-Data-and-Systems/HPMS/Downloads/SysInstr-for-Requesting-Consultant-Access-in-HPMS.pdf</p>
Getting Access to the API Key Management Module for a Particular Role	<p>Send a request to HPMSConsultantAccess@cms.hhs.gov with the following information: name, CMS user ID, organization name, and the requested HPMS access type(s).</p> <p><u>Available Access Types</u></p> <p>API Responsible User: Allows a plan or consultant user to submit and edit HPMS API requests for their assigned contract numbers.</p> <p>API Technical POC: Allows a plan or consultant user to download the initial key and request/download a replacement key (e.g., replace expiring key).</p> <p>API Reports - Plan: Provides plan users with view and report access to the HPMS API requests associated with their assigned contract numbers.</p> <p>API Reports - Consultant: Provides consultant users with view and report access to the HPMS API requests for which they are the responsible user and/or a technical POC.</p>