Instructions for joining the ICD-10 Coordination and Maintenance Committee Meetings Govdelivery Subscriber List

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1. *Email Address

<u>S</u>ubmit

- 2. A new subscriber screen will appear. Confirm your primary email address.
- 3. Select an Email delivery preference.
- 4. Enter an optional password to add password protection to your subscriber preferences.
- 5. Check privacy box confirming your consent to our data privacy. Additional information on our data privacy policy can be found at <u>www.cms.gov/privacy</u>.
- 6. You should receive a SUCCESS message that states (your email address) has been successfully subscribed to ICD-10 Coordination and Maintenance
- 7. Click on the Finish button at bottom of screen.
- 8. You should now be on the Welcome Quick subscribe page. You can subscribe to receive information from a list of topics of your choice from our partner organizations by checking the boxes; unsubscribe by unchecking the boxes.
- 9. Scroll down to the bottom of the page. Check the data privacy policy box and click on Submit. Additional information on our data privacy policy can be found at <u>www.cms.gov/privacy</u>.
- 10. You should have now reached the SUCCESS page confirming that you have been successfully subscribed. Click on Finish. ☺