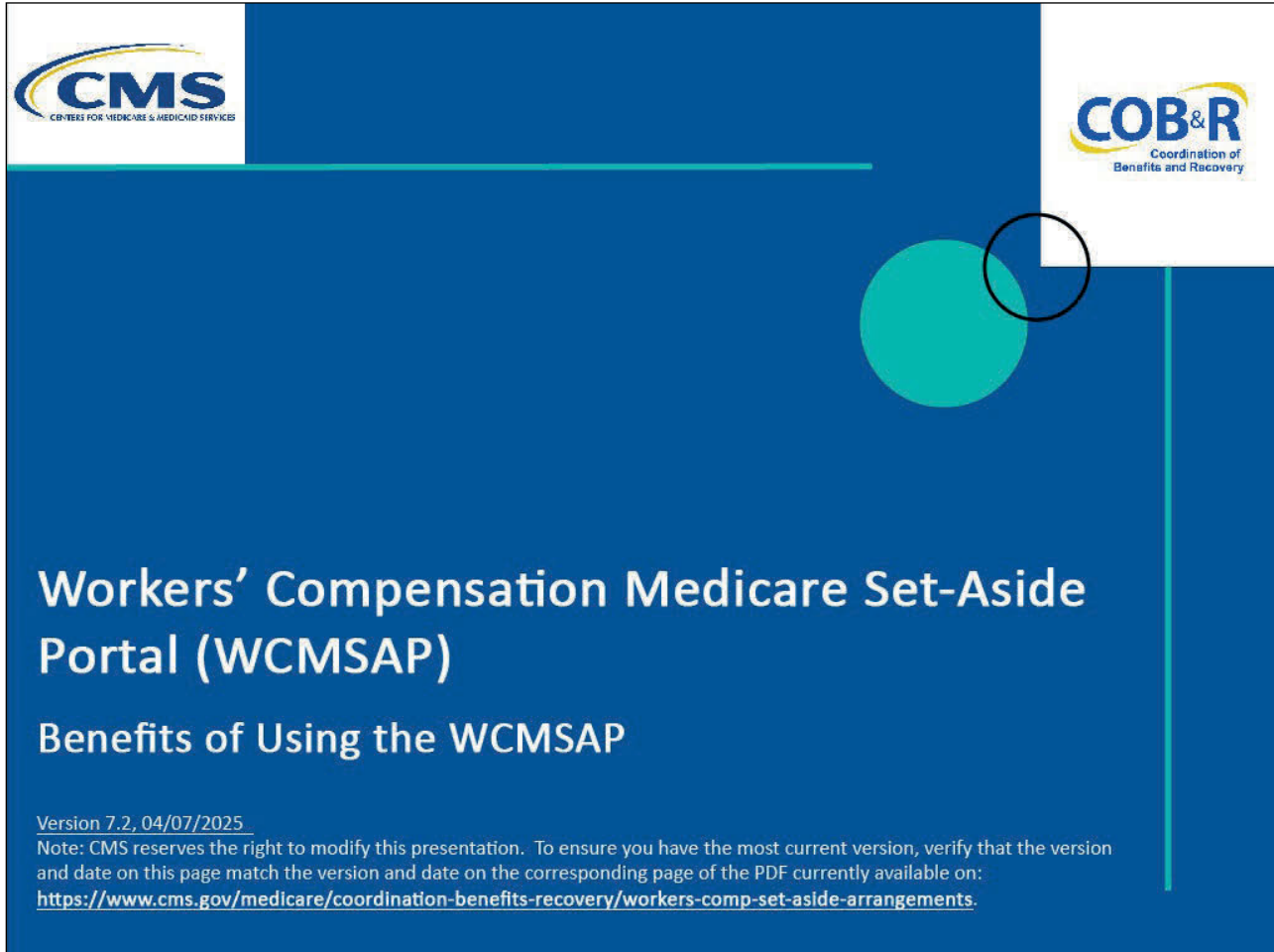


## Benefits of Using the WCMSAP

### Slide 1 of 17 - Benefits of Using the WCMSAP



**Workers' Compensation Medicare Set-Aside Portal (WCMSAP)**

**Benefits of Using the WCMSAP**

Version 7.2, 04/07/2025

Note: CMS reserves the right to modify this presentation. To ensure you have the most current version, verify that the version and date on this page match the version and date on the corresponding page of the PDF currently available on: <https://www.cms.gov/medicare/coordination-benefits-recovery/workers-comp-set-aside-arrangements>.

#### Slide notes

Welcome to the Workers' Compensation Medicare Set-Aside Portal (WCMSAP) Benefits of Using the WCMSAP course.

**Slide 2 of 17 - Disclaimer**

## Disclaimer

While all information in this document is believed to be correct at the time of writing, this Computer Based Training (CBT) is for educational purposes only and does not constitute official Centers for Medicare & Medicaid Services (CMS) instructions for the WCMSAP. All affected entities are responsible for following the applicable CMS instructions found at the following link:

<https://www.cms.gov/medicare/coordination-benefits-recovery/workers-comp-set-aside-arrangements>.

**Slide notes**

While all information in this document is believed to be correct at the time of writing, this Computer Based Training (CBT) is for educational purposes only and does not constitute official Centers for Medicare & Medicaid Services (CMS) instructions for the WCMSAP.

All affected entities are responsible for following the applicable CMS instructions found at the following link: [Workers' Compensation Medicare Set Aside Arrangements | CMS](https://www.cms.gov/medicare/coordination-benefits-recovery/workers-comp-set-aside-arrangements).

**Slide 3 of 17 - Course Overview**

## Course Overview

By the end of this course, you will be able to:

- Explain the Benefits of using the Web Portal
- Discuss the basic requirements needed to use the Web Portal



**Slide notes**

This course explains the benefits of using the WCMSA Web Portal and provides the basic system requirements.

## Slide 4 of 17 - Benefits of the Web Portal Overview

## Overview

**Welcome to the WCMSAP**

This site provides an interface for entry of Workers' Compensation Medicare Set-Aside Arrangements (WCMSA) proposals, Attorneys, Medicare beneficiaries, claimants, insurance carriers and WCMSA vendors may use this site to enter the case information directly. The site also provides attorneys, Medicare beneficiaries, claimants, insurance carriers, and WCMSA vendors with the ability to track their submitted cases and the statuses without inquiry to the Denial Coordination & Recovery Center (DCRC) or the Centers for Medicare & Medicaid Services (CMS).

For information about the availability of auxiliary aids and services, please visit: [Accessibility & Nondiscrimination Notice](#)

**WCMSAP Message**  
Check this location for important information regarding system outages, scheduled maintenance and special announcements.

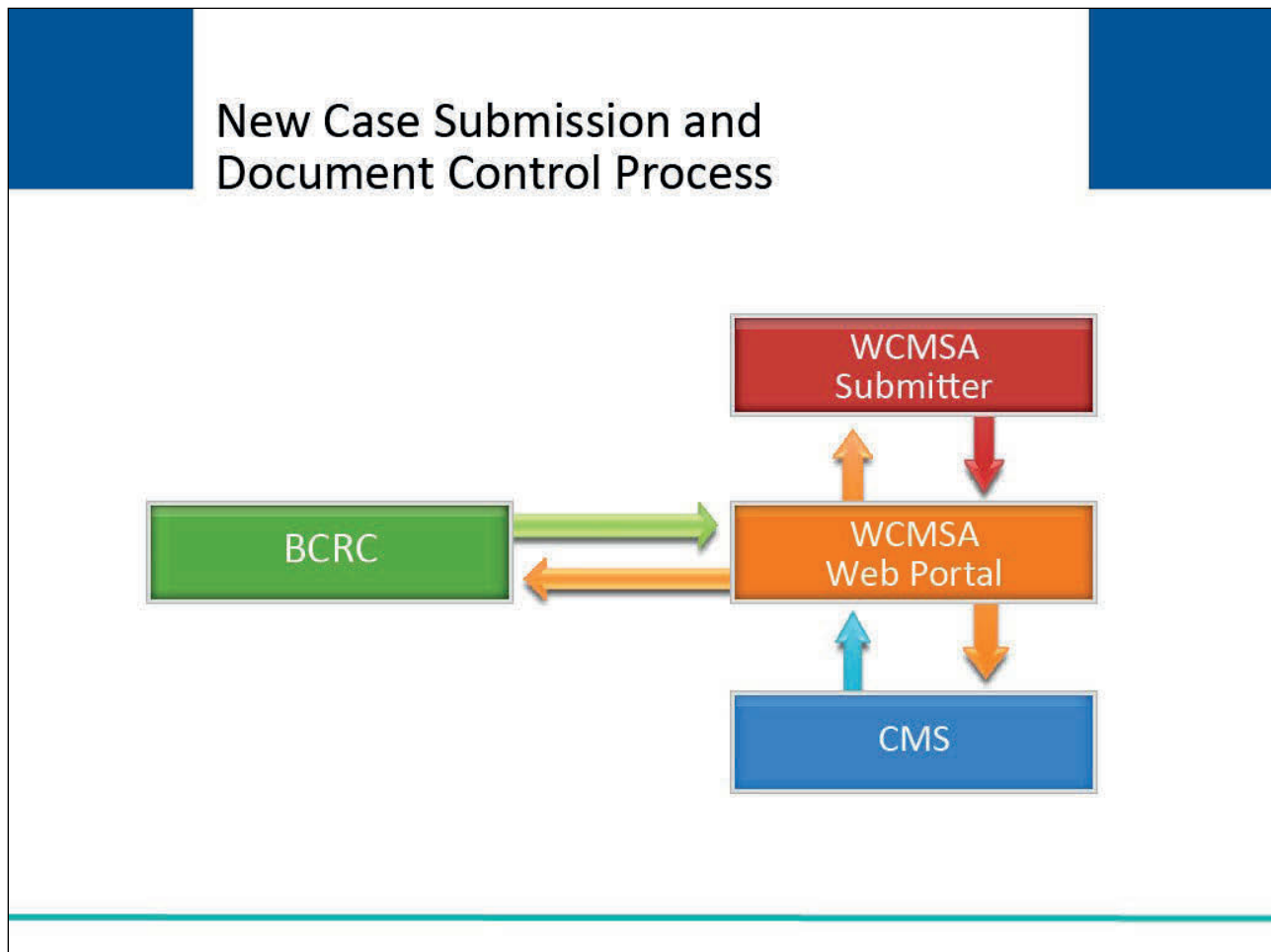
**GETTING STARTED**  
For more information, refer to [How To Get Started](#) under the [How To](#) menu option.

**STEP 1** **STEP 2**  
**New Registration** **Account Setup**  
(Account ID and PIN required)

## Slide notes

CMS requires a mechanism to receive and evaluate future medical and future prescription drug costs for inclusion in WCMSAs.



The WCMSAP is a web-based application that allows attorneys, beneficiaries, claimants, insurance carriers, representative payees, and WCMSA vendors to create a work-in-progress case, submit WCMSA cases, perform case lookups, append documentation to a case, receive alerts relating to case activity, and submit a re-review request.


**Slide 5 of 17 - New Case Submission and Document Control Process****Slide notes**

This diagram shows all entities that will have knowledge of the WCMSAP and that will interact with it: the WCMSA Submitter, the Benefits Coordination & Recovery Center (BCRC) and CMS.

Slide 6 of 17 - Case Submittal

## Case Submittal

-  Prepare a work-in-progress case as information is gathered
-  Users **not** required to submit all of the mandatory data input fields and files until ready to submit case






**Slide notes**


WCMSAP users can create and store a work-in-progress case which gives the user the opportunity to gather necessary case information (prior to submitting a case to CMS for review).

Users will not be required to submit all the mandatory data input fields and files until they are ready to submit the case.

**Slide 7 of 17 - Real-Time Case Tracking**

## Real-Time Case Tracking

-  Track submitted cases without phone inquiry
-  Fast case feedback
-  Use Case Lookup and View Alert Functions

**Slide notes**

The WCMSAP provides the ability to track submitted cases without inquiry into the BCRC or CMS.



Phone calls to obtain case status information will no longer be necessary; status on a given case can be viewed on a real-time basis, via the Web Portal.


With the introduction of the WCMSAP, WCMSA submitters receive almost instantaneous feedback regarding a case.

If you are missing case documentation or have incorrect data input, you are notified (via email). Case Lookup and View Alert functions are also available.

**Slide 8 of 17 - Case Updates**

## Case Updates

-  Append new files to replace missing documentation
-  Replace incorrect documentation



**Slide notes**

If case documentation is missing or has incorrect data input, the submitter may append new files or replace case documentation.



**Slide 9 of 17 - Expedited Case Receipt and Processing**

## Expedited Case Receipt and Processing



Receipt and review of proposals on a more expedited basis





**Slide notes**

The WCMSAP allows for the electronic receipt, review and/or processing of WCMSA proposals for future medical and prescription drug costs on a more expedited basis.

**Slide 10 of 17 - Re-Review Requests**

Re-Review Requests

 Request re-review of WCMSAP submitted cases in approved status



**Slide notes**

You can use the WCMSAP to submit a request to CMS to re-review a case if you disagree with the Regional Office's decision.

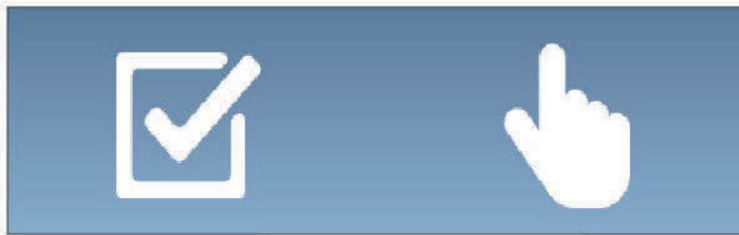
A WCMSAP case is eligible for re-review when it is in approved status and a re-review has not already been requested.

**Slide 11 of 17 - Basic Requirements**

## Basic Requirements

- For more information regarding WCMSA visit:

<https://www.cms.gov/medicare/coordination-benefits-recovery/workers-comp-set-aside-arrangements>

**Slide notes**

To be able to use the WCMSA Web Portal, you will need a basic knowledge of WCMSAs.




For information regarding WCMSAs, please refer to the CMS Workers' Compensation Medicare Set Aside Arrangements site at the following link: [Workers' Compensation Medicare Set Aside Arrangements | CMS](https://www.cms.gov/medicare/coordination-benefits-recovery/workers-comp-set-aside-arrangements).

## Slide 12 of 17 - Basic Requirements

## Basic Requirements

- Internet Access
- Computer Requirements:
  - Internet Explorer v7+
  - Firefox v3.5+

<https://www.cob.cms.hhs.gov/WCMSA/>

**Slide notes**



Since the WCMSA Web Portal is a Web-based application, you must have Internet access to log into the system.

Users with either Internet Explorer v7 or higher or Firefox v3.5 or higher, will be able to type the URL ([WCMSAP Website](https://www.cob.cms.hhs.gov/WCMSA/)) directly into the Web address line to access the system login page.

**Slide 13 of 17 - Basic Requirements**

## Basic Requirements

- Scanner
- PDF Software



**Slide notes**




To upload case documentation, users must have a document scanner.

Users must also have a Portable Document Format (PDF) software, such as Adobe Acrobat, but any PDF software will work.

**Slide 14 of 17 - Basic Requirements**

## Basic Requirements

- Complete initial registration
- For information on how to register, see the Registration CBTs



**Slide notes**

If you are interested in obtaining access to the WCMSAP, you must register.

To learn more about the registration process, view the [Registration](#) CBTs.

Note: To improve customer service for newly registered users, a new Account ID Notification email will automatically be sent to the account representative (AR) after initial registration is successfully completed.

**Slide 15 of 17 - Course Summary**

## Course Summary

You are now able to:



- Explain the Benefits of using the Web Portal
- Discuss the basic requirements needed to use the Web Portal



**Slide notes**

This course explained the benefits of using the WCM SA Web Portal and provided the basic system requirements.

**Slide 16 of 17 - Conclusion**



You have completed the Benefits of Using the WCMSAP course. The information in this course can be referenced by using the document at the link below.

<https://www.cob.cms.hhs.gov/WCMSA/assets/wcmsa/userManual/WCMSAUserManual.pdf>

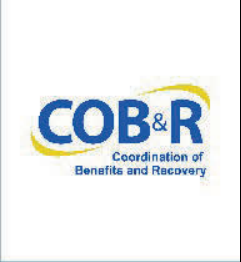

**Slide notes**

You have completed the Benefits of Using the WCMSAP course. The information on this course can be referenced by using the document at the link below.

[WCMSAP User Guide](#)



**Slide 17 of 17 – WCMSAP Training Survey**



If you have any questions or feedback on this material,  
please go to the following URL:  
<https://www.surveymonkey.com/s/WCMSAPTraining>.

**Slide notes**

If you have any questions or feedback on this material, please go to the following URL: [WCMSAP Training Survey](https://www.surveymonkey.com/s/WCMSAPTraining).