

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
Center for Medicare  
7500 Security Boulevard  
Baltimore, Maryland 21244-1850



## **CENTER FOR MEDICARE**

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**DATE:** August 1, 2011

**TO:** All Part D Sponsors

**FROM:** Cynthia G. Tudor, Ph.D., Director

**SUBJECT:** Invitation to Provide Feedback on the Contract Year 2012 Formulary Submission

CMS invites all Part D sponsors to provide feedback on the Contract Year (CY) 2012 formulary submission process in the Health Plan Management System (HPMS). Specifically, we are seeking comments and suggestions regarding the following areas:

- Formulary File Submission
- Utilization Management Criteria Submission (Prior Authorization, Step Therapy)
- Supplemental Formulary File Submission
- Transition Policy Submission
- Formulary Reports
- Formulary Review Process
- Negative Formulary Change Request
- Outlier Justification

This feedback period will take place from **Monday, August 1, 2011** through **Friday, August 5, 2011**. An online Internet application is available to support the collection of your feedback:  
[http://hpmstest.fu.com/test/Formulary2012\\_lessons\\_learned/Formulary2012\\_lessons\\_start.asp](http://hpmstest.fu.com/test/Formulary2012_lessons_learned/Formulary2012_lessons_start.asp)

As a reminder, the comment website is accessible via the Internet; HPMS access is not required.

Due to tight development timeframes, feedback should be limited to the specific topics noted above and focus on areas such as inefficiencies in the business process and substantive problems or concerns that impact plan organizations on the whole.

If you have questions regarding this memo, please contact the HPMS Help Desk at either 1-800-220-2028 or [hpms@cms.hhs.gov](mailto:hpms@cms.hhs.gov). Thank you for your participation.