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### MEMORANDUM

Date: April 21, 2008

To: All Part D Plan Sponsors

From: Cynthia Tudor, Ph.D., Director, Medicare Drug Benefit Group

Subject: Plan Finder Data Submissions Coinciding with Monthly Formulary Approvals and CY2008 Formulary Reference File Updates

CMS would like to clarify the Medicare Prescription Drug Plan Finder's (MPDPF) required pricing submissions and their correlation with monthly formulary approvals and CY 2008 formulary reference file (FRF) updates. As a general rule, required pricing files submitted during the regular MPDPF pricing submission windows should include pricing for the last approved formulary version and the applicable formulary reference file version. For example, the MPDPF pricing files submitted before the April 21–22, 2008 window should be based on the CY 2008 February FRF and the last approved formulary version submitted prior to the April 2008 formulary update window. Pricing files submitted during the April 21–22, 2008 MPDPF submission window should be based on the CY 2008 March FRF and the currently approved formulary version.

As noted in the 2008 Plan Year Pricing Data Requirements calendar ([http://www.cms.hhs.gov/PrescriptionDrugCovContra/Downloads/MPDPFDataRequirementsSubmissionGuidelines\\_NextYear.pdf](http://www.cms.hhs.gov/PrescriptionDrugCovContra/Downloads/MPDPFDataRequirementsSubmissionGuidelines_NextYear.pdf)), formulary approval deadlines are documented through August. It is important to note that your organization may receive an approval for a monthly formulary update submission before the designated formulary approval deadline date as shown in the 2008 Plan Year Pricing Data Requirements calendar. If this occurs, Part D Sponsors should refer to the table below to determine which CY 2008 FRF version should be used and the appropriate date to submit the MPDPF pricing files. For example, if a Part D Sponsor submits a formulary flat file during the April 1–3 formulary submission window and receives approval from CMS on April 6, 2008, the appropriate window to submit the MPDPF pricing files for this approved formulary would still be April 21–22, 2008. In addition the pricing files submitted during the April 21 – 22, 2008 window for the April approved formularies should be based on the CY 2008 March update version (03/25/2008) of the formulary reference file.

Calendar Month	CY 2008 Formulary Reference File Update Version	Formulary Submission Window Dates	Approval Deadline For Formulary Submission	MPDPF Pricing File Submission Window	MPDPF Pricing Data Posted
April	March 2008	4/1/08 – 4/3/08	4/15/08	4/21/08 – 4/22/08	5/5/08
May	April 2008	5/1/08 – 5/5/08	5/27/08	6/2/08 – 6/3/08	6/16/08
June	May 2008	6/2/08 – 6/4/08	6/24/08	6/30/08 – 7/1/08	7/14/08
July	June 2008	7/1/08 – 7/3/08	7/22/08	7/28/08 – 7/29/08	8/11/08
August	July 2008	8/1/08 – 8/5/08	8/26/08	9/8/08 – 9/9/08	9/22/08

Thank you for taking time to ensure the most accurate data are submitted for display on the Medicare Prescription Drug Plan Finder. Questions regarding this information should be directed via email to [PlanFinderQA@cms.hhs.gov](mailto:PlanFinderQA@cms.hhs.gov).