

Technical Expert Panel Charter

TEP title

Evaluating Electronic Health Record (EHR) Data Elements for use in Hospital Quality Measures

Measure contractors convening the TEP

Yale-New Haven Health Services Corporation/Center for Outcomes Research and Evaluation (YNHHSC/CORE).

Background

The Centers for Medicare & Medicaid Services (CMS) has contracted for the evaluation of data elements that are routinely captured and retrievable from inpatient electronic health records (EHRs) for use in future hospital quality measures.

YNHHSC/CORE follows CMS's structured and standardized approach to ensure substantial input from experts and the public. As part of this effort, YNHHSC/CORE is seeking input from individuals with relevant experience and expertise who can provide a variety of perspectives on the availability, suitability, and feasibility of using specific EHR data elements in hospital quality measures. This group will serve as the measure's Technical Expert Panel (TEP).

Purpose and Overview of the TEP

The TEP is a group of stakeholders and experts who provide input on the specific tasks for which the contractor is responsible. Convening the TEP is one important element of this work and will ensure transparency and provide an opportunity to obtain balanced input from multiple stakeholders. TEP members are chosen by YNHHSC/CORE to provide input based on their personal experience and training or organizational perspective, and to represent a diversity of perspectives and backgrounds.

Member responsibilities

For the current effort, YNHHSC/CORE anticipates convening two teleconference meetings within a few weeks of each other between June, 2013 and July, 2013. The first teleconference will be one hour long and will introduce TEP members to the EHR data review process. Each TEP member will then be asked to independently score categories and sub-categories of EHR data elements according to a set of clear criteria (a one to two-hour task). The second teleconference will be two hours long and will allow TEP members to discuss discrepancies and agreement in scoring.

Due to the compressed timeline for this work, YNHHSC/CORE requests that TEP members be available to attend both meetings. Meeting agendas and background materials will be provided to TEP members at least one week prior to each meeting. Member comments and recommendations will be summarized in TEP meeting minutes from both teleconferences.

Specific responsibilities of TEP members will be to:

- ◆ Complete the TEP Nomination/Disclosure/Agreement Form
- ◆ Review background materials provided by YNHHSC/CORE prior to each TEP meeting
- ◆ Participate in all TEP conference calls
- ◆ Provide input to YNHHSC/CORE on key clinical, methodological, and technical issues
- ◆ Provide feedback to YNHHSC/CORE on key policy or other non-technical issues
- ◆ Review the TEP meeting minutes

Term of Appointment

The appointment term for the TEP is through August, 2013.