



CMS Speaking Engagement Request Form

The public is invited to request CMS representatives from the Physician Quality Reporting Programs to participate in upcoming events. To request CMS representation at an upcoming event, complete as much of the CMS Speaking Engagement Request Form as possible. ALL fields are important to complete, but those with asterisks (*) are required to process your request. Forms that do not contain the required information will be returned to the submitter to be updated. Completed CMS Speaking Engagement Request Forms must be sent via e-mail to CMSSpeakingRequest@pqrs-speakers.com at least six weeks, but no more than six months before the event. CMS will NOT accept CMS Speaking Engagement Request forms that are mailed via the postal service or any other mailing service to the CMS Office.

If a speaking request is approved, the point of contact listed in the CMS Speaking Engagement Request Form will be contacted for additional information and to further coordinate CMS's participation in the event. Submission of a CMS Speaking Engagement Request Form does not guarantee that a CMS representative will attend the upcoming event.

Sponsoring Organization Information

Organization
Name*:

Mailing
Address*:

Suite/Floor Number:

City*:

State*:

Zip Code*:

Phone Number*:

Website*:

Profit
Classification*

For-Profit
Nonprofit

Brief Description
of Services
Provided by
Company*:

Point of Contact Information

Name*:

Phone Number*:

E-mail*:

Event Information

Name of Event*:

Event
Description*:

Date(s) of
Event*:

Time of Event:

Time Zone*:

Location of
Event*:

Street Address*:

Suite/Floor Number:

City*:

State*:

Zip Code*:

Presentation Information

Length of
Presentation*:

Length of Q&A
Session*:

Presentation
Requested?*

Yes
No

Presentation
Due Date*:

Please note that CMS will attempt to meet all presentation request dates; however, there may be instances in which request dates cannot be accommodated.

Topic of Presentation*:
Overview of Physician Quality Reporting Programs
Physician Quality Reporting System (PQRS)
EHR Incentive Program
Physician Compare

Specific Discussion Topics for Presentation* (please provide specific information)*:

Presenter Information

Requesting a speaker attend*:
In Person
Virtual Webinar
Conference Call

Specific CMS representative requested?*:
Yes If yes, Who?:
No

Are other CMS representatives presenting*?:
Yes If yes, Who?:
No

Audience Information

Event Open to Public or Invite Only:
Public
Invite Only
Other

Event Open to Press:
Yes
No

Target Audience:

Estimated Number of In-Person Attendees*:
Estimated Number of Virtual Attendees*:

Additional Information

Provide any additional information that may be relevant to the event:
