



Update to Chapter 15, Pub. 100-08, Certification Statement Policies

MLN Matters Number: MM10845 **Revised**

Related Change Request (CR) Number: 10845

Related CR Release Date: September 5, 2018

Effective Date: October 1, 2018

Related CR Transmittal Number: R824PI

Implementation Date: October 1, 2018

Note: This article was revised on September 5, 2018, to reflect a revised CR10845 issued the same day. The revised CR did not change any substantive information in the article. Within the article, there is a revised transmittal number, CR release date, and Web address for accessing the CR. All other information remains the same.

PROVIDER TYPE AFFECTED

This MLN Matters® Article is intended for physicians and providers, including Home Health Agencies (HHAs), submitting certain Internet-based applications to Medicare Administrative Contractors (MACs) via the Provider Enrollment Chain and Ownership System (PECOS).

PROVIDER ACTION NEEDED

Change Request (CR) 10845 makes modifications to certain provider enrollment certification statement policies. Specifically, you may upload provider enrollment certification statements using PECOS functionality.

CR10845 makes these modifications via changes to the Medicare Program Integrity Manual, Chapter 15, Section 15.5.14.4. The revised manual section is attached to CR10845. Make sure your billing staff are aware of these changes.

BACKGROUND

PECOS functionality provides an option to upload paper certification statements. CR10845 aligns the provider enrollment certification statement policy with this PECOS functionality.

CR10845 and the accompanying revised portion of the manual requires your MACs to:

- Accept all handwritten signatures for paper forms CMS-855, CMS-20134, CMS-460 and CMS-588 application submissions
- Accept e-signed or uploaded signatures for web-based application submissions. MACs will no longer accept paper certification statements for web-based application submissions (CMS-855 and CMS-20134 only) via mail. If the provider chooses to

submit its certification statement via paper rather than through e-signature, it shall do so via PECOS upload functionality

- Not accept stamped signatures
- Accept uploaded, faxed and emailed paper certification statements in response to a development request.
- Begin processing ALL applications upon receipt and shall develop for missing certification statements and all other missing information, including application fee, upon review
- Consider the web-based application date of receipt as the date of the web-based application submission

Note: There is no legislative or regulatory impact associated with CR10845.

ADDITIONAL INFORMATION

The official instruction, CR10845, issued to your MAC regarding this change is available at <https://www.cms.gov/Regulations-and-Guidance/Guidance/Transmittals/2018Downloads/R824PI.pdf>.

If you have questions, your MACs may have more information. Find their website at <http://go.cms.gov/MAC-website-list>.

DOCUMENT HISTORY

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September 5, 2018	The article was revised to reflect a revised CR10845 issued the same day. The revised CR did not change any substantive information in the article. Within the article, there is a revised transmittal number, CR release date, and Web address for accessing the CR. All other information remains the same.
August 24, 2018	Initial article released.

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