CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 2152	**Date: October 11, 2018**
	Change Request 10844

Transmittal 2106, dated August 3, 2018, is being rescinded and replaced by Transmittal 2152, dated, October 11, 2018 to revise Business Requirements (BRs) 10844.1, 10844.2, and 10844.3, add a new codes table attachment and to add BRs 10844.2.1 and 10844.3.1. All other information remains the same.

SUBJECT: Procedures for Shared Systems to Handle Foreign (non US) Addresses

I. SUMMARY OF CHANGES: The purpose of the change request is for all impacted systems including shared systems to implement procedure(s) to properly handle foreign addresses.

EFFECTIVE DATE: January 1, 2019
Unless otherwise specified, the effective date is the date of service.
IMPLEMENTATION DATE: January 7, 2019

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)
R=REVISED, N=NEW, D=DELETED-*Only One Per Row.*

R/N/D	CHAPTER / SECTION / SUBSECTION / TITLE
N/A	N/A

III. FUNDING:
For Medicare Administrative Contractors (MACs):
The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:

One Time Notification

Attachment - One-Time Notification

Pub. 100-20	Transmittal: 2152	Date: October 11, 2018	Change Request: 10844

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SUBJECT: Procedures for Shared Systems to Handle Foreign (non US) Addresses

EFFECTIVE DATE: January 1, 2019
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I.   GENERAL INFORMATION

A.   Background: The Enrollment Data Base (EDB) sends Medicare beneficiary/legal rep addresses to the Common Working File (CWF) in a standard format irrespective of the type of address, either national or foreign. Fiscal Intermediary Shared System (FISS) and Multi-Carrier System (MCS) currently receive the address from CWF, but are unable to identify and populate City, State, and/or Country necessary for Healthcare Integrated General Ledger Accounting System (HIGLAS) to process payments and/or send Remittance Advices (RAs) to entities outside the United States.

During the analysis of CR 10428, EDB noted that the 3-byte numeric 'Consular Code' in the 'Zip Code' field of the beneficiary/legal rep address to CWF shall be used to derive the 'Country Code' to indicate the type of address.

The Centers for Medicare & Medicaid Services (CMS) is requesting the impacted systems to implement procedure(s) to properly handle foreign addresses.

B.   Policy: This CR does not involve any legislative or regulatory policies.

II.   BUSINESS REQUIREMENTS TABLE

"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.

Number	Requirement	Responsibility								
		A/B MAC			D M E MAC	Shared-System Maintainers				Other
		A	B	H H H		F I S S	M C S	V M S	C W F	
10844.1	CMS shall provide the CROSSWALK information used by EDB and updates, as necessary, to the shared systems, FISS and MCS. The CROSSWALK shall contain the following translation values for the 3-byte Consular code: • 22-byte Country Name										CMS, EDB

Number	Requirement	Responsibility								
		A/B MAC			DME MAC	Shared-System Maintainers				Other
		A	B	HHH	MAC	FISS	MCS	VMS	CWF	
	• 2-byte Country code									
10844.1.1	The contractors shall store the EDB Country Code and Consular Code CROSSWALK information in their systems.					X	X			
10844.1.2	The contractors shall use the CROSSWALK information to derive the 2-byte 'Country Code' from a 3-byte numeric 'Consular Code' contained in the 'Zip Code' of the Medicare beneficiary/legal rep address to know the type of address, either national or foreign. NOTE: When the 9-byte 'Zip Code' has SPACES in first 2 positions, numerics in positions 3 to 5, followed by 4 ZEROS (ZIP + 4), then the 3 numerics in positions 3 to 5 will be the 'Consular Code'.					X	X			
10844.2	The contractors shall use the following mapping for HIGLAS when the Medicare beneficiary or legal rep address is foreign: For Medicare beneficiary foreign address, • 2100C N401 (City) element – Map the identified City if the country is Canada, otherwise last non-blank line of the Medicare beneficiary address • 2100C N402 (State) element – 2-byte Province Code if the country is Canada, otherwise SPACES • 2100C N403 (Zip) element – Postal Code if the country is Canada, otherwise SPACES • 2100C N404 – 2-byte Country Code derived from 3-byte numeric Consular Code in the Zip Code For Medicare legal rep foreign address, • 2120C N401 (City) element – Map the identified City if the country is Canada, otherwise last non-blank line of the Medicare legal rep address • 2120C N402 (State) element – 2-byte Province Code if the country is Canada, otherwise SPACES					X	X			HIGLAS

Number	Requirement	Responsibility								Other
		A/B MAC			D M E M A C	Shared-System Maintainers				
		A	B	H H H		F I S S	M C S	V M S	C W F	
	• 2120C N403 (Zip) element – Postal Code if the country is Canada, otherwise SPACES • 2120C N404 – 2-byte Country Code derived from 3-byte numeric Consular Code in the Zip Code									
10844.2.1	The contractors shall use the following mapping for HIGLAS when the Medicare beneficiary temporary address is foreign: • 2110C LIN11 (City) element – Map the identified City if the country is Canada, otherwise last non-blank line of the Medicare beneficiary temporary address • 2110C LIN13 (State) element – 2-byte Province Code if the country is Canada, otherwise SPACES • 2110C LIN15 (Zip) element – SPACES • 2110C LIN17 (Country) element – 2-byte Country Code derived from 3-byte numeric Consular Code in the Zip Code					X				HIGLAS
10844.3	The contractors shall use the following mapping for 837 outbound BCRC 2010BA N4 segment when the Medicare beneficiary address is foreign: • 2010BA N401 (City) element – Map the identified City if the country is Canada, otherwise last non-blank line of the Medicare beneficiary address • 2010BA N402 (State) element – 2-byte Province Code if the country is Canada, otherwise SPACES • 2010BA N403 (Zip) element – Postal Code if the country is Canada, otherwise SPACES • 2010BA N404 – 2-byte Country Code derived from 3-byte numeric Consular Code in the Zip Code					X	X			BCRC
10844.3.1	The contractors shall use the following mapping for 837 outbound BCRC 2010BA N3 segment when the Medicare beneficiary address is foreign: • 2010BA N301 (Address Line 1) element – First line of the Medicare beneficiary address • 2010BA N302 (Address Line 2) element – Second line of the Medicare beneficiary					X	X			BCRC

Number	Requirement	Responsibility								
		A/B MAC			D M E MAC	Shared-System Maintainers				Other
		A	B	H H H		F I S S	M C S	V M S	C W F	
	address, if present, otherwise SPACES									
10844.4	The contractor shall update the NU screen and MCSDT to add a new field, Consular Code, for the A/B MACs to add foreign addresses and edit if the: • Consular Code entered is not found on the new SPITAB table, OR • City and/or State contains a value.						X			
10844.4.1	The contractor shall modify the mapping of foreign addresses on the NU screen from the CWF/Beneficiary Data Streamlining (BDS) responses to the eligibility file based on the derived Country Code.						X			
10844.5	The contractor shall update the mapping of foreign addresses on: • MSNs • Checks • ADS letters • TACS letters • TX screen • Stale dates cash letters						X			
10844.6	The contractors shall develop one-timer(s) to convert the eligibility file and resend 271 to HIGLAS, if necessary, and wrap 351/352 transactions to clean up the existing foreign addresses that are in an incorrect format.						X			HIGLAS
10844.7	The contractor shall update the mapping of foreign addresses on MSNs.					X				

III.   PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility		
		A/B MAC	D M E	C E D

		A	B	H H H	M A C	I
	None					

IV.   SUPPORTING INFORMATION

Section A: Recommendations and supporting information associated with listed requirements: N/A

"Should" denotes a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information:

Section B: All other recommendations and supporting information: N/A

V. CONTACTS

Pre-Implementation Contact(s): Scott Schiller, scott.schiller@cms.hhs.gov , Vinay Vuyyuru, vinay.vuyyuru@cms.hhs.gov

Post-Implementation Contact(s): Contact your Contracting Officer's Representative (COR).

VI. FUNDING

Section A: For Medicare Administrative Contractors (MACs):
The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

ATTACHMENTS: 1

CONSULAR CODE	COUNTRY NAME	2-BYTE ALPHA CODE
XXX	123456789X123456789X12	XX
520	WAKE ISLAND	WK
600	PHILIPPINES	PH
601	PHILIPPINES	PH
650	MALAWI	MW
651	CROATIA	HR
652	ARUBA	AW
653	BRAZIL	BR
660	SOUTH AFRICA	ZA
660	SWAZILAND	SZ
661	BONAIRE	BQ
662	ZAMBIA	ZM
663	BOTSWANA	BW
664	ST MAARTEN	SX
664	ST. MAARTEN	SX
664	SINT MAARTEN	SX
666	MAURITANIA	MR
669	RWANDA	RW
673	ST EUSTATIUS	BQ
673	ST. EUSTATIUS	BQ
673	SINT EUSTATIUS	BQ
680	FRANCE	FR
680	MONACO	MC
682	NIGER	NE
683	BURUNDI	BI
689	BURKINA FASO	BF
690	CENTRAL AFRICAN REP	CF
691	CHAD	TD
692	BENIN	BJ
693	GABON	GA
694	REPUBLIC OF MALI	ML
694	MALI	ML
695	ITALY	IT
697	TANZANIA	TZ
698	GAMBIA	GM
700	ITALY	IT
701	GREECE	GR
702	GERMANY	DE
703	NORWAY	NO
704	MEXICO	MX
705	PORTUGAL	PT
706	BRAZIL	BR
707	VENEZUELA	VE
708	AUSTRALIA	AU

710	CAPE VERDE	CV
711	ARMENIA	AM
713	JAPAN	JP
714	MEXICO	MX
715	PORTUGAL	PT
716	AZERBAIJAN	AZ
718	AUSTRALIA	AU
720	SLOVAKIA	SK
723	JAPAN	JP
727	BELARUS	BY
729	ECUADOR	EC
730	GEORGIA	GE
731	UZBEKISTAN	UZ
732	GERMANY	DE
733	JAPAN	JP
734	MEXICO	MX
736	BRAZIL	BR
737	CUBA	CU
738	AUSTRALIA	AU
739	ECUADOR	EC
740	KAZAKHSTAN	KZ
742	GERMANY	DE
744	MEXICO	MX
744	GIBRALTAR	GI
745	SPAIN	ES
746	BRAZIL	BR
748	BELGIUM	BE
749	EGYPT	EG
750	KYRGYZSTAN	KG
752	GERMANY	DE
753	JAPAN	JP
756	BRAZIL	BR
757	COLOMBIA	CO
759	EGYPT	EG
760	ERITREA	ER
768	CHILE	CL
770	MOLDOVA	MD
773	MEXICO	MX
779	ETHIOPIA	ET
782	SWEDEN	SE
783	MEXICO	MX
784	TAJIKISTAN	TJ
790	TURKMENISTAN	TM
797	AUSTRALIA	AU
799	DJIBOUTI	DJ
800	UNITED KINGDOM	GB
801	UKRAINE	UA

805	TOGO	TG
806	REPUBLIC OF PANAMA	PA
806	PANAMA	PA
807	SYRIA	SY
808	BAHAMAS	BS
809	FIJI	FJ
810	ST LUCIA	LC
810	ST. LUCIA	LC
810	SAINT LUCIA	LC
811	DOMINICA	DM
812	ST VINCENT	VC
812	ST. VINCENT	VC
812	SAINT VINCENT	VC
813	GRENADA	GD
815	WESTERN SAMOA	WS
816	MONTSERRAT	MS
816	ANTIGUA AND BARBUDA	AG
817	BOSNIA AND HERZEGOVINA	BA
818	BARBADOS	BB
819	WEST AFRICA	WA
819	COTE D'IVOIRE	CI
820	BRUNEI	BN
822	HONDURAS	HN
824	MALAYSIA	MY
825	NETHERLANDS	NL
826	SAUDI ARABIA	SA
827	TURKEY	TR
828	BERMUDA	BM
829	YEMEN	YE
831	INDIA	IN
832	BAHRAIN	BH
833	IRAN	IR
834	OMAN	OM
835	PAKISTAN	PK
836	SAUDI ARABIA	SA
837	UNITED ARAB EMIRATES	AE
838	JAMAICA	JM
840	SLOVENIA	SI
842	INDIA	IN
844	MOROCCO	MA
845	PAKISTAN	PK
846	SWITZERLAND	CH
847	TURKEY	TR
848	TRINIDAD	TT
848	TRINIDAD AND TOBAGO	TT
849	YEMEN	YE
852	INDIA	IN

854	MOROCCO	MA
855	PAKISTAN	PK
856	MACEDONIA	MK
857	TURKEY	TR
858	ARGENTINA	AR
859	SIERRA LEONE	SL
862	INDIA	IN
864	MOROCCO	MA
865	BANGLADESH	BD
866	LESOTHO	LS
867	SOUTH AFRICA	ZA
868	FALKLAND ISLANDS	FK
869	KENYA	KE
870	SEYCHELLES	SC
872	NEPAL	NP
873	ISRAEL	IL
874	NETHERLANDS	NL
875	NEW ZEALAND	NZ
876	COMOROS	KM
877	SOUTH AFRICA	ZA
878	FRENCH WEST INDIES	MB
879	NIGERIA	NG
880	NAMIBIA	NA
881	GUADELOUPE	GP
882	MOZAMBIQUE	MZ
885	NEW ZEALAND	NZ
886	LIECHTENSTEIN	LI
887	SOUTH AFRICA	ZA
888	FRENCH GUIANA	GF
889	SENEGAL	SN
890	SAO TOME AND PRINCIPE	ST
892	MADAGASCAR	MG
893	ANGOLA	AO
894	GUYANA	GY
895	PAKISTAN	PK
896	SOUTH AFRICA	ZA
897	SEYCHELLES	SC
897	MAURITIUS	MU
898	EQUATORIAL GUINEA	GQ
900	IRELAND	IE
902	SERBIA	RS
903	BULGARIA	BG
904	CYPRUS	CY
907	MALTA	MT
908	POLAND	PL
909	SURINAME	SR
910	GUINEA BISSAU	GW

912	FRANCE	FR
913	BOLIVIA	BO
914	CZECH REPUBLIC	CZ
915	GUATEMALA	GT
916	SOUTH KOREA	KR
917	QATAR	QA
918	ZIMBABWE	ZW
919	TAIWAN	TW
920	MONTENEGRO	ME
921	KOSOVO	XK
923	MYANMAR	MM
924	DENMARK	DK
925	HAITI	HT
926	KUWAIT	KW
927	MONGOLIA	MN
928	GUINEA	GN
929	THAILAND	TH
933	CAMBODIA	KH
934	DOMINICAN REPUBLIC	DO
935	MACAO	MO
936	LAOS	LA
937	NEW CALDONIA	NC
938	ROMANIA	RO
942	ALBANIA	AL
943	CAMEROON	CM
945	HONG KONG	HK
947	NEW GUINEA	GN
948	JAPAN	JP
948	OKINAWA AND RYUKYU ISL	JP
949	TUNISIA	TN
952	ALGERIA	DZ
953	CANADA	CA
955	HUNGARY	HU
956	LEBANON	LB
957	NICARAGUA	NI
958	EL SALVADOR	SV
962	VIETNAM	VN
963	SRI LANKA	LK
964	FINLAND	FI
965	ICELAND	IS
966	LIBERIA	LR
967	NIGERIA	NG
968	SINGAPORE	SG
969	UGANDA	UG
972	AUSTRIA	AT
973	CHINA	CN
975	INDONESIA	ID

977	ISRAEL	IL
978	RUSSIA	RU
979	URUGUAY	UY
981	KAMPUCHEA	KH
983	COSTA RICA	CR
984	GHANA	GH
985	JORDAN	JO
986	LUXEMBOURG	LU
987	PARAGUAY	PY
988	SUDAN	SD
991	LATVIA	LV
992	BELIZE	BZ
993	LITHUANIA	LT
995	ESTONIA	EE
997	PERU	PE
998	REPUBLIC OF SOMALIA	SO
999	MARSHALL ISLANDS	MH
999	MICRONESIA	FM
999	MIDWAY ISLAND	MI
999	PALAU	PW