CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 2233	**Date: January 25, 2019**
	Change Request 11095

SUBJECT: Shared System Enhancement 2018: Automate Health Insurance Master Record (HIMR) Lookup Within Common Working File (CWF)

I. SUMMARY OF CHANGES: The purpose of this change request is for the CWF to auto-locate the Medicare beneficiary records and display in HIMR when the records are not present at the local Host.

EFFECTIVE DATE: July 1, 2019 - Effective Date is the System Date
Unless otherwise specified, the effective date is the date of service.
IMPLEMENTATION DATE: July 1, 2019

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)
R=REVISED, N=NEW, D=DELETED-*Only One Per Row.*

R/N/D	CHAPTER / SECTION / SUBSECTION / TITLE
N/A	N/A

III. FUNDING:
For Medicare Administrative Contractors (MACs):
The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:
One Time Notification

Attachment - One-Time Notification

Pub. 100-20	Transmittal: 2233	Date: January 25, 2019	Change Request: 11095

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I.   GENERAL INFORMATION

A.   Background: The Health Insurance Master Record (HIMR) inquiries require entry of a valid Host Identifier (ID) by a user if the Medicare beneficiary record is not at the local Host for that Health Insurance Claim (HIC) or Medicare Beneficiary Identifier (MBI) number. Currently, the user has to manually look at each of the nine CWF Hosts by providing Host ID, which also results in duplication of inquiries.

CMS is directing the CWF maintainer to auto-locate the Medicare beneficiary records and display in HIMR when the records are not present at the local Host or at the Host ID provided by the user.

B.   Policy: There are no new policy changes with this CR.

II.   BUSINESS REQUIREMENTS TABLE

"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.

Number	Requirement	Responsibility								
		A/B MAC			DME MAC	Shared-System Maintainers				Other
		A	B	HHH		FISS	MCS	VMS	CWF	
11095.1	The contractor shall make necessary modifications to auto-locate the Medicare beneficiary records and display in HIMR when the records are not present at the local Host or at the Host ID provided by the user. NOTE: The contractor shall utilize the HIC/MBI Crosswalk to obtain the Host ID where the Medicare beneficiary record is present.								X	
11095.2	The contractors shall make necessary modifications to only provide the Host ID if the user needs it for research purposes otherwise leave the Host ID blank (default value) on the HIMR inquiries.	X	X	X	X		X	X		
11095.3	The contractors shall make necessary modifications to avoid duplicate inquiries at each of the other CWF Hosts when the Medicare beneficiary record is not	X	X	X	X		X	X		

Number	Requirement	A/B MAC A	A/B MAC B	A/B MAC HHH	DME MAC	FISS	MCS	VMS	CWF	Other
	found by CWF.									
11095.4	The contractor shall setup the CWF User Acceptance Testing environment similar to CWF Production environment where the CWF Hosts/CICS regions are connected to allow CWF programs remotely read the Medicare beneficiary records at other CWF Hosts.									CWF Host
11095.5	The contractors shall test the HIMR auto-locate feature by querying the Medicare beneficiary records at local/remote CWF Hosts by both providing the Host ID and leaving the Host ID blank (default value).	X	X	X	X					
11095.6	The contractor shall setup at least three (3) remotely connected CICS regions and test Medicare beneficiary records for the other shared system maintainers to test the changes.								X	
11095.7	The contractors shall establish the connection(s), if not present, to the CWF maintainer environments and test the changes.					X	X	X		

III. PROVIDER EDUCATION TABLE

Number	Requirement	A/B MAC A	A/B MAC B	A/B MAC HHH	DME MAC	CEDI
	None					

IV. SUPPORTING INFORMATION

Section A: Recommendations and supporting information associated with listed requirements: N/A

"Should" denotes a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information:

Section B: All other recommendations and supporting information: N/A

V. CONTACTS

Pre-Implementation Contact(s): Vinay Vuyyuru, 410-786-9111 or Vinay.Vuyyuru@cms.hhs.gov

Post-Implementation Contact(s): Contact your Contracting Officer's Representative (COR).

VI. FUNDING

Section A: For Medicare Administrative Contractors (MACs):
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ATTACHMENTS: 0