

CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 2249	Date: February 1, 2019
	Change Request 11139

SUBJECT: Analysis on Systems to use Documentation Code References in Additional Documentation Request (ADR) Letters and to Include Non-Medical ADRs for Electronic Medical Documentation Requests (eMDRs) via the Electronic Submission of Medical Documentation (esMD) System

I. SUMMARY OF CHANGES: The purpose of this Change Request (CR) is to continue updates to the eMDR implementation via the esMD system.

EFFECTIVE DATE: July 1, 2019

**Unless otherwise specified, the effective date is the date of service.*

IMPLEMENTATION DATE: July 1, 2019

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-Only One Per Row.

R/N/D	CHAPTER / SECTION / SUBSECTION / TITLE
N/A	N/A

III. FUNDING:

For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:

One Time Notification

Attachment - One-Time Notification

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SUBJECT: Analysis on Systems to use Documentation Code References in Additional Documentation Request (ADR) Letters and to Include Non-Medical ADRs for Electronic Medical Documentation Requests (eMDRs) via the Electronic Submission of Medical Documentation (esMD) System

EFFECTIVE DATE: July 1, 2019

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IMPLEMENTATION DATE: July 1, 2019

I. GENERAL INFORMATION

A. Background: The electronic version of the ADR letter in structured format, known as Electronic Medical Documentation Request (eMDR), is expected to be implemented for distribution via the Electronic Submission of Medical Documentation (esMD) system, by the October 2019 release.

CMS is requiring its review contractors to support sending ADR letters electronically as eMDRs. The Payment Error Rate Measurement contractors are exempted from this mandate. The Comprehensive Error Rate Testing (CERT) contractors and the Quality Improvement Organizations (QIO) can opt to participate in the eMDR process.

The purpose of this CR is to continue updates to eMDR implementation encompassing:

- Inclusion of all the other ADRs via esMD that are not specific to ‘Medical Review’.
- Usage of document codes for all the documentation requested in an ADR letter.

B. Policy: The Administrative Simplification provisions of Health Insurance Portability and Accountability Act (HIPAA) require the Secretary of the Department of Health and Human Services (HHS) to adopt standard electronic transactions and code sets for administrative health care transactions. The Secretary may also modify these standards periodically.

II. BUSINESS REQUIREMENTS TABLE

"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.

Number	Requirement	Responsibility									
		A/B MAC			D M E	Shared- System Maintainers				Other	
		A	B	H		F	M	V	C		
11139.1	The contractors shall participate in analysis calls to discuss: <ul style="list-style-type: none"> • The support of sending ADRs that are not specific to medical review as eMDRs via esMD for eMDR registered providers. • System updates necessary to include the document codes in ADR letters and eMDRs. 	X	X	X	X	X	X	X			CERT, QIO, RAC, RRB-SMAC, SMRC, UPICs, VDC, esMD

Number	Requirement	Responsibility								
		A/B MAC			D M E M A C	Shared- System Maintainers				Other
		A	B	H H H		F I S S	M C S	V M S	C W F	
	<p>NOTES:</p> <ul style="list-style-type: none"> The goal is to come up with the related Business Requirements (BRs) for implementation. Number of calls for Pre-Pay/Post-Pay has been mentioned in 11139.1.1 and 11139.1.2. CERT and QIO contractors may choose to participate in the calls. For both CERT and QIO contractors, participating in the eMDR related processes is optional. 									
11139.1.1	<p>The SSMs and MACs shall participate in (up to) 9 one-hour calls, which will begin in February 2019.</p> <p>The VDCs shall participate in (up to) 3 one-hour calls, which will begin in February 2019.</p> <p>NOTE:</p> <p>The focus of the calls will be on the pre-pay process related to the activities mentioned 11139.1.</p>	X	X	X	X	X	X	X	VDC	
11139.1.2	<p>The contractors shall participate in (up to) 5 one-hour calls, which will begin in February 2019.</p> <p>NOTES:</p> <ul style="list-style-type: none"> The focus of the calls will be on the post-pay process related to the activities mentioned in 11139.1. CERT and QIO contractors may choose to participate in the calls. For both CERT and QIO contractors participating in the eMDR related process is optional. 	X	X	X	X				CERT, QIO, RAC, RRB-SMAC, SMRC, UPICs, VDC, esMD	
11139.2	<p>For the Post-Pay analysis calls, the esMD team shall take the meeting minutes and post it under the 'Analysis Call Documents' tab in eChimp within two (2) business days after each call.</p>								esMD	
11139.3	<p>For the Pre-Pay analysis calls, the respective SSMs shall take the meeting minutes corresponding to their process changes and shall post under the 'Analysis Call Documents' tab in eChimp within two (2) business days after each call.</p>					X	X	X		

Number	Requirement	Responsibility								
		A/B MAC			D M E M A C	Shared-System Maintainers				Other
		A	B	H H H		F I S S	M C S	V M S	C W F	
11139.4	<p>The contractors and SSMs shall provide the contact names and email addresses for the analysis calls to CMS at esMDBusinessOwners@cms.hhs.gov within five (5) business days of the issuance of this CR.</p> <p>NOTE:</p> <p>CERT and QIO contractors may send their contacts if they choose to participate in the calls. For both CERT and QIO contractors, participating in the eMDR related processes is optional.</p>	X	X	X	X	X	X	X	CERT, QIO, RAC, RRB-SMAC, SMRC, UPICs	

III. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility				
		A/B MAC			D M E M A C	C E D I
		A	B	H H H		
	None					

IV. SUPPORTING INFORMATION

Section A: Recommendations and supporting information associated with listed requirements: N/A

"Should" denotes a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information:

Section B: All other recommendations and supporting information: N/A

V. CONTACTS

Pre-Implementation Contact(s): Melanie Jones, 410-581-9480 or Melanie.Jones@cms.hhs.gov

Post-Implementation Contact(s): Contact your Contracting Officer's Representative (COR).

VI. FUNDING

Section A: For Medicare Administrative Contractors (MACs):

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ATTACHMENTS: 0