

CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 1119	Date: September 14, 2012
	Change Request 8059

SUBJECT: Implementation of the Award for the Jurisdiction 5 Part A and Part B Medicare Administrative Contractor (J5 A/B MAC) Reprocurement Including a New Workload Number for the Remaining WPS Legacy Workload

I. SUMMARY OF CHANGES:

The Centers for Medicare & Medicaid Services (CMS) is required to compete the A/B MAC workloads at least once every 5 years. It recently did so for the Jurisdiction 5 A/B MAC workload as well as the Title 18 legacy workload being processed by Wisconsin Physicians Service (WPS) under its Medicare Title 18 contract. CMS awarded this workload to WPS, the incumbent contractor for all of these workloads.

CMS has determined that it will not need to change the current Jurisdiction 5 workload numbers when this new contract is implemented. CMS will need to change the workload numbers for the Part A WPS legacy workload. This change is being made because CMS needs to identify each MAC workload using a standardized numbering system.

EFFECTIVE DATE: October 22, 2012

IMPLEMENTATION DATE: October 22, 2012

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revise information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-Only One Per Row.

R/N/D	CHAPTER / SECTION / SUBSECTION / TITLE
N/A	

III. FUNDING:

For Fiscal Intermediaries (FIs), Regional Home Health Intermediaries (RHHIs) and/or Carriers:
Funding or implementation activities will be provided to contractors through the regular budget process

For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC statement of Work. The contractor is not obliged to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:

One-Time Notification

**Unless otherwise specified, the effective date is the date of service.*

Attachment - One-Time Notification

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SUBJECT: Implementation of the Award for the Jurisdiction 5 Part A and Part B Medicare Administrative Contractor (J5 A/B MAC) Reprocurement Including a New Workload Number for the Remaining WPS Legacy Workload

EFFECTIVE DATE: October 22, 2012

IMPLEMENTATION DATE: October 22, 2012

I. GENERAL INFORMATION

A. Background: The Centers for Medicare and Medicaid Services (CMS) is required to compete each A/B MAC workload at least once every 5 years. It recently did so for the J5 A/B MAC workload as well as the Title 18 legacy workload being processed by Wisconsin Physicians Service (WPS) under its Medicare Title 18 contract. CMS awarded this workload to WPS, the incumbent contractor for all of these workloads.

WPS address is:

Wisconsin Physicians Service

1751 West Broadway

Madison, WI 53713

CMS has determined that it will not need to change the current J5 A/B MAC workload numbers when the new contract is implemented. However, the reprocurement also included an existing Title 18 workload whose contractor workload number will need to be changed. This change is being made because CMS needs to identify each MAC workload using a standardized numbering system.

The workload number shall be changed and the WPS Legacy Title 18 workload shall be transitioned to the J5 A/B MAC as indicated below.

Workload Description WPS Legacy

MAC Workload Number 05901

Effective Date 10/22/2012

Current Contractor Workload No. 52280

The following applications or business owners shall continue to accept the current J5 A/B MAC workload number as well as the new J5 A/B workload number once the above cited workload is transitioned to the J5 A/B MAC.

- CMS Analysis, Reporting and Tracking System (CMS ARTS),
- Contractor Administrative, Budget and Cost Reporting System (CAFM),
- Comprehensive Error Rate Testing System (CERT),
- Contractor Management Information System (CMIS),
- CMS Baltimore Data Center,

- Coordination of Benefits Agreement program (COBA),
- Coordination of Benefits Contractor (COBC),
- Contractor Reporting of Operational Workload Data System (CROWD),
- Common Working File (CWF),
- CWF Part B Eligibility and Security Maintenance (CWF ELGE)
- Customer Service Assessment and Management System (CSAMS),
- Debt Collection System (DCS),
- Electronic Correspondence Referral System (ECRS)
- Electronic Health Records Incentive Program (EHR),
- Enterprise Data Centers (EDCs)
- Expert Claims Processing System (ECPS),
- Fiscal Intermediary Shared System (FISS),
- Health Care Information System (HCIS),
- Healthcare Integrated General Ledger Accounting System (HIGLAS),
- Health Insurance Master Record (HIMR),
- Intern and Resident Information System (IRIS),
- Local Coverage Determination Database (LCD),
- Medicare Secondary Payer Recovery Contractor (MSPRC),
- Multi-Carrier System (MCS),
- National Data Warehouse (NDW),
- National Level Repository (NLR),
- National Part B Pricing Files,
- National Provider Identifier Crosswalk (NPI),
- Next Generation Desktop (NGD),
- Part B Analytics Reporting System (PBAR),
- Physician/Supplier Overpayment report (PSOR),
- Production Performance Monitoring System (PULSE),
- Provider Enrollment, Chain, and Ownership System (PECOS),
- Provider Customer Service Program Contractor Information Database (PCID),
- Provider Inquiry Evaluation System (PIES),
- Program Integrity Management Reporting System (PIMR),
- Program Safeguard Contractor (PSC),
- Provider Overpayment Reporting System (PORS),
- Provider Statistical and Reimbursement System (PS and R),
- Quality Improvement Evaluation System (QIES),
- Recovery Auditors (RA),
- Recover Management and Accounting System (REMAS),
- Renal Management Information System (REMIS),
- System Tracking for Audit and Reimbursement (STAR),
- Zip Code File, and
- Zoned Program Integrity Contractors (ZPICs).

B. Policy: N/A

II. BUSINESS REQUIREMENTS TABLE

Use "Shall" to denote a mandatory requirement.

Number	Requirement	Responsibility
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		A/B MA C		D M E M A C	F	C A R R I E R	R H I	Shared- System Maintainers				Other
		P a r t A	P a r t B					F I S S	M C S	V M S	C W F	
8059.1	The Jurisdiction 5 A/B MAC workloads shall continue to be processed under their current MAC workload numbers of 05101 (Part A Iowa), 05201 (Part A Kansas), 05301 (Part A Missouri) 05401 (Part A Nebraska), 05102 (Part B Iowa), 05202 (Part B Kansas), 05302 (Part B Missouri), and 05402 (Part B Nebraska) when its new contract becomes effective.											J5 A/B MAC; Hewlett Packard (HP) EDC
8059.1.1	The Part A IA, KS, MO and NE customer information control system (CICS) region shall continue to use FISS rollup number 05001 for claims processing.											J5 A/B MAC; Hewlett Packard (HP) EDC
8059.1.2	All shared systems, applications and business owners listed in the background section of this CR shall continue to accept the J5 A/B MAC workload numbers as per 8059.1 and shall accept the new MAC workload number of 05901 as per 8059.2.											All shared systems, applicati ons, and business owners listed in the background section of this CR
8059.1.3	Following the expiration of its current contract, the J5 A/B MAC shall track and charge all costs related to that contract to the appropriate Contract Line Item Number (CLIN) as instructed by CMS.											J5 A/B MAC
8059.1.3.1	Once its new contract reflecting the J5 A/B MAC procurement becomes effective, the J5 A/B MAC shall track and charge all costs related to that contract to the appropriate CLIN as instructed by CMS.											J5 A/B MAC
8059.2	The workload number for the Part A WPS Legacy workload (workload number 52280) shall be changed to MAC workload number 05901 in accordance with the effective date in the background section of this Change Request (CR).							X				J5 A/B MAC, HP EDC

Number	Requirement	Responsibility										
		A/B MA C		D M E	F I	C A R R I E R	R H I	Shared- System Maintainers				Other
		P a r t A	P a r t B					FISS	MCS	VMS	CF	
8059.2.1	The J5 A/B MAC shall provide project management, testing, and any other services necessary to achieve the transition of the Title 18 Part A workload currently processed under contractor workload number 52280 to MAC workload number 05901. This shall include (but not be limited to) working with the FISS maintainer, the HP EDC, and all other entities as applicable to ensure the success of the MAC workload number transition.											J5 A/B MAC
8059.2.2	The HP EDC and the HP FISS maintainer shall provide all of the support necessary to successfully transition the Part A workload currently processed under contractor workload number 52280 to MAC workload number 05901, including (but not limited to) production support, testing, and coordination.							X				HP EDC
8059.2.3	FISS shall supply the software needed to change the legacy workload numbers to the new MAC workload numbers in accordance with 8059.2							X				
8059.2.4	The HP EDC, the J5 A/B MAC, CWF, FISS, and the Medicare applications or entities listed in the background section of this CR shall perform the modifications needed to accommodate the new MAC workload number of 05901 (WPS Legacy) as of the effective date listed in the background section.							X			X	J5 A/B MAC, HP EDC, all Medicare application s or entities listed in background section
8059.2.4.1	The J5 A/B MAC, FISS, CWF, PECOS, and all entities listed in this CR shall associate all providers whose claims are currently processed under contractor workload number 52280 with MAC workload number 05901 (WPS Legacy) as of the effective date of that workloads MAC transition.							X			X	J5 A/B MAC, PECOS

Number	Requirement	Responsibility										
		A/B MA C		D M E	F I A	C R R I E R	R H I	Shared- System Maintainers				Other
		P a r t A	P a r t B					F I S S	M C S	V M S	C W F	
	workload number 52280 to any of the contractors, maintainers, shared systems, applications, or CMS business owners listed in this CR. If any such entity requires this information, it should contact the CMS. The CMS contact information is listed in this CR following the business requirements (BRs).											
8059.4.1	At least 2 weeks prior to the MAC transition of each workload, the J5 A/B MAC shall request CMS to drop out of service area (OSA) processing during the transition period for the transitioning workload. The J5 A/B MAC shall use the language in 8059.4.1.1. The request shall be sent to										J5 A/B MAC, CWF Host	
8059.4.1.1	<p>The following language shall be used by the J5 A/B MAC to request the dropping of OSA processing as per 8059.4.1.</p> <p>" This OSA drop request is associated with CR 8059. The J5 A/B MAC requests that CMS authorizes the dropping of OSA transactions for the WPS Legacy workload (Contractor Workload No. 52280) which is being transitioned to the J5 A/B MAC. The OSA drop date should be Oct. 15, 2012.</p> <p>Cutover weekend for this workload is October 20 and 21, 2012 and the first shared system batch cycle is scheduled for Oct. 22, 2012, which should be the OSA restart date.</p> <p>The last cycle at the outgoing contractor is scheduled to be sent to the CWF Host on (insert month, day and year). This last file received should be returned to the outgoing contractor.</p> <p>The first cycle at the new contractor is scheduled to be sent to the CWF Host on Oct. 22, 2012. The first file received should be</p>								X	J5 A/B MAC		

Number	Requirement	Responsibility											
		A/B MA C		D M E M A C	F I R M A C	C R I E R	R H I	Shared- System Maintainers				Other	
		P a r t A	P a r t B					F I S S	M C S	V M S	C W F		
8059.10	CERT shall be modified (as necessary) to reflect the new MAC workload number.												CERT
8059.11	CMIS shall be modified (as necessary) to reflect the new MAC workload number.												CMIS
8059.12	COBA shall be modified (as necessary) to reflect the new MAC workload number. The COBC shall take whatever actions are necessary to accommodate the new MAC workload number.												COBA, COBC
8059.13	CROWD shall be modified (as necessary) to reflect the new MAC workload number.												CROWD
8059.14	CSAMS shall be modified (as necessary) to reflect the new MAC workload number.												CSAMS
8059.15	The CMS Debt Collection System (DCS) shall be modified (as necessary) to reflect the new MAC workload number.												DCS
8059.15.1	The J5 A/B MAC shall manually adjust the DCS to reflect those providers whose contractor workload number has been changed. If this change was not made, any updates (collection or recall) would be sent to the original contractor workload number.												J5 A/B MAC
8059.16	ECRS shall be modified (as necessary) to reflect the new MAC workload number.												ECRS
8059.17	The NDW shall be modified (as necessary) to reflect the new MAC workload number.												NDW
8059.18	The NGD shall be modified (as necessary) to reflect the new MAC workload number.												NGD
8059.19	The NPI Crosswalk shall be modified to accept the new MAC workload number.												NPI Crosswalk

Number	Requirement	Responsibility										
		A/B MA C		D M E M A C	F I E R	C A R R I E R	R H I	Shared- System Maintainers				Other
		P a r t A	P a r t B					F I S S	M C S	V M S	C W F	
	the J5 A/B MAC shall make whatever modifications are necessary to support the new MAC workload number.											
8059.48.1	The RAs shall use the appropriate MAC workload number when submitting adjustment requests to the J5 A/B MAC. The HIGLAS Organization number does not need to be synchronized with the MAC workload number. The RAs shall take that into account when submitting adjustment request to the J5 A/B MAC.											RA
8059.49	The PCID shall make whatever modifications are necessary to support the new MAC workload number.											PCID
8059.50	The Zip Code file shall be updated to reflect the new MAC workload number. Contractors shall utilize the updated zip code file whenever it is received.	X			X	X						Zip Code File

III. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility										
		A/B MAC		D M E M A C	F I E R	C A R R I E R	R H I	Other				
		P a r t A	P a r t B									
8059.51	CR as Provider Education: Contractors shall post this entire instruction, or a direct link to this instruction, on their Web sites and include information about it in a listserv message within 1 week of the release of this	X	X			X	X					

Number	Requirement	Responsibility						Other
		A/B MAC	D M E	F I	C A R R I E R	R H H I		
		P a r t A	P a r t B	M A C				
	instruction. In addition, the entire instruction must be included in the contractor's next regularly scheduled bulletin. Contractors are free to supplement it with localized information that would benefit their provider community in billing and administering the Medicare program correctly.							

IV. SUPPORTING INFORMATION

Section A: Recommendations and supporting information associated with listed requirements: N/A
 Use "Should" to denote a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information:

Section B: All other recommendations and supporting information: N/A

V. CONTACTS

Pre-Implementation Contact(s): Amber Trujillo, Amber.Trujillo@cms.hhs.gov , Scott Levine, 347-501-0837 or Scott.Levine@cms.hhs.gov

Post-Implementation Contact(s): Contact your Contracting Officer's Representative (COR) or Contractor Manager, as applicable.

VI. FUNDING

Section A: For Fiscal Intermediaries (FIs), Regional Home Health Intermediaries (RHHIs), and/or Carriers:

Funding or implementation activities will be provided to contractors through the regular budget process

Section B: For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS do not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and

immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.