

<b>CMS Manual System</b>	<b>Department of Health &amp; Human Services (DHHS)</b>
<b>Pub 100-20 One-Time Notification</b>	<b>Centers for Medicare &amp; Medicaid Services (CMS)</b>
<b>Transmittal 1419</b>	<b>Date: August 12, 2014</b>
	<b>Change Request 8616</b>

**Transmittal 1396, dated July 25, 2014, is being rescinded and replaced by Transmittal 1419, dated August 12, 2014, to change the implementation date of this CR for the FISS contractor from January 2015 to April 2015. Additionally, Attachments 1 and 2 have been updated to reflect the correct file format. All other information remains the same.**

**SUBJECT: Clarification of Remittance Advice Code Combination Reports Generated by Shared Systems**

**I. SUMMARY OF CHANGES:** This Change Request (CR) is clarifying the instruction to generate a monthly report to identify code combinations that have been used by MACs that are outside of the current code combinations list per Operating Rules - Business Requirement 7 in CR 8182, and also a quarterly report capturing all (both compliant as well as non-compliant) code combinations in the inventory whether in use or not. This quarterly inventory report, essentially has a time period of one day (say January 1st, April 1st, July 1st and October 1st). Those are the days the shared systems should provide a full list of codes that exist in the system, a snap shot in time. The CR provides specific instructions about the fields that need to be in these reports and how to share the reports with CMS. Two templates have been attached to the CR that will be uploaded by the MACs to <http://www.dtasdata.info> by the 7th of the following month.

**EFFECTIVE DATE: July 1, 2014**

**IMPLEMENTATION DATE: July 7, 2014 - MCS and VMS (Analysis and Coding); October 6, 2014 -VMS (Coding, Testing and Implementation) and FISS (Analysis and Design); April 6, 2015 FISS (Coding, Testing and Implementation)**

*Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.*

**II. CHANGES IN MANUAL INSTRUCTIONS:** (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-*Only One Per Row.*

<b>R/N/D</b>	<b>CHAPTER / SECTION / SUBSECTION / TITLE</b>
N/A	N/A

**III. FUNDING:**

**For Medicare Administrative Contractors (MACs):**

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC statement of Work. The contractor is not obliged to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions

regarding continued performance requirements.

#### **IV. ATTACHMENTS:**

##### **One Time Notification**

*\*Unless otherwise specified, the effective date is the date of service.*

## Attachment - One-Time Notification

Pub. 100-20	Transmittal: 1419	Date: August 12, 2014	Change Request: 8616
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### I. GENERAL INFORMATION

**A. Background:** This Change Request (CR) provides specific instruction about the monthly report that the Shared Systems have been instructed to generate per CR 8182 (BR 8182.7). It has been brought to our attention that these reports are not being generated in a standard way across the board and are not being shared with CMS. This CR provides a template to standardize the reports and adds requirements for a quarterly report. These quarterly inventory reports are snap shot at a point of time and the monthly exception reports are the usage of non-compliant code combinations in the previous month. The reports will be uploaded to <http://www.dtasdata.info> by the Medicare Administrative Contractors (MACs) on or before the 7th of the following month after a month or quarter ends.

**B. Policy:** Medicare implements HIPAA transactions and related Operating Rules to be compliant.

### II. BUSINESS REQUIREMENTS TABLE

*"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.*

Number	Requirement	Responsibility								
		A/B MAC			D M E M A C	Shared- System Maintainers				Other
		A	B	H H H		F I S S	M C S	V M S	C W F	
8616.1	FISS, MCS and VMS shall generate a claim based monthly report covering assigned and non-assigned claims to identify code combinations that have been used by the Medicare Administrative Contractors (MACs) that are outside of the current CORE code combination list per Operating Rule # 360 under ACA.					X	X	X		

Number	Requirement	Responsibility								
		A/B MAC			D M E M A C	Shared- System Maintainers				Other
		A	B	H H H		F I S S	M C S	V M S	C W F	
	<b>NOTE:</b> See attached template <b>1</b> for data requirement									
8616.2	FISS, MCS and VMS shall generate a report for full inventory of code combinations. This report shall be generated every quarter starting in July, 2014. <b>FISS will begin April 6, 2015</b>  <b>NOTE:</b> See attached template <b>2</b> for data requirement					X	X	X		
8616.3	Contractors shall report code combinations using the attached templates	X	X	X	X					
8616.3.1	Contractors shall submit a monthly report of all code combinations used that are outside of the current CORE code combination list per Operating Rule # 360 under ACA.	X	X	X	X					
8616.3.2	Contractors shall submit a quarterly report for the full inventory of all code combinations using the attached template <b>2</b> starting in July, 2014.	X	X	X	X					
8616.4	Starting in July, 2014, all new code combinations used shall track the associated Change Request number, if appropriate, to be reported in the attached template <b>1</b> . <b>FISS will begin April 6, 2015</b>	X	X	X	X	X	X	X		
8616.5	Contractors shall upload the monthly and the quarterly reports by the 7th of the following month after a month or quarter ends to <a href="http://www.dtasdata.info">http://www.dtasdata.info</a>  <b>NOTE:</b> Due to the fact that this CR will be implemented on July 7, 2014 by MCS, the contractors shall upload the first set of monthly reports on or before <b>August 7, 2014</b> . <b>DME MACs shall upload the first set of monthly reports on or before November 7, 2014</b> because VMS will implement on <b>October 6, 2014</b> . <b>Part A shall upload the first set of monthly reports on or before May 7, 2015</b> because FISS will implement on <b>April 6, 2015</b> .	X	X	X	X					
8616.5.1	Contractors shall receive the comma delimited monthly and quarterly report file for uploading to <a href="http://www.dtasdata.info">http://www.dtasdata.info</a>	X	X	X	X				HP VDC	

### III. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility				
		A/B MAC			D M E	C E D I
		A	B	H H H		
	None					

**IV. SUPPORTING INFORMATION**

**Section A: Recommendations and supporting information associated with listed requirements: N/A**

*"Should" denotes a recommendation.*

X-Ref Requirement Number	Recommendations or other supporting information:
N/A	N/A

**Section B: All other recommendations and supporting information: N/A**

**V. CONTACTS**

**Pre-Implementation Contact(s):** Sumita Sen, sumita.sen@cms.hhs.gov

**Post-Implementation Contact(s):** Contact your Contracting Officer's Representative (COR) or Contractor Manager, as applicable.

**VI. FUNDING**

**Section A: For Medicare Administrative Contractors (MACs):**

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS do not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

Attachments (2)

CR 8616 Attachment 1

Proposed CSV layout for CR8616 CARC/RARC/Group Code Combination Usage  
Monthly Report

<i>Field Definition</i>	<i>Field Length</i>	<i>Start Column</i>	<i>Data Type</i>	<i>Note</i>
Workload Number	5	1	Numeric	
Delimiter	1	6	Special Character	, (comma)
Line of Business	6	7	Alphabetic	PART A or PART B or DME
Delimiter	1	13	Special Character	,
SSM	4	14	Alphabetic	FISS or MCS or VMS
Delimiter	1	18	Special Character	,
CARC	5	19	Alphanumeric	
Delimiter	1	24	Special Character	,
RARC	5	25	Alphanumeric	
Delimiter	1	30	Special Character	,
Group Code	2	31	Alphabetic	
Delimiter	1	33	Special Character	,
Change Request Number	9	34	Alphanumeric	Should begin with CR, UCR or TDL
Delimiter	1	43	Special Character	,
Date Last Used	8	44	Numeric	Format = MMDDCCYY
Delimiter	1	52	Special Character	,
Frequency of Use	9	53	Numeric	Whole number, no commas
Delimiter	1	62	Special Character	,
VMS Action Code/FISS Reason Code/MCS Message Code	6	63	Alphanumeric	
Delimiter	1	69	Special Character	,
Create Date	8	70		Format = MMDDCCYY
Delimiter	1	78	Special Character	,

CR 8616 Attachment 2:

Proposed CSV layout for CR8616 CARC/RARC/Group Code Combination

Quarterly Report

<i>Field Definition</i>	<i>Field Length</i>	<i>Start Column</i>	<i>Data Type</i>	<i>Note</i>
Workload Number	5	1	Numeric	
Delimiter	1	6	Special Character	, (comma)
Line of Business	6	7	Alphabetic	PART A or PART B or DME
Delimiter	1	13	Special Character	,
SSM	4	14	Alphabetic	FISS or MCS or VMS
Delimiter	1	18	Special Character	,
CARC	5	19	Alphanumeric	
Delimiter	1	24	Special Character	,
RARC	5	25	Alphanumeric	
Delimiter	1	30	Special Character	,
Group Code	2	31	Alphabetic	
Delimiter	1	33	Special Character	,
Change Request Number	9	34	Alphanumeric	Should begin with CR, UCR or TDL
Delimiter	1	43	Special Character	,
Date Last Used	8	44	Numeric	Format = MMDDCCYY
Delimiter	1	52	Special Character	,
Create Date	8	53		Format = MMDDCCYY
Delimiter	1	61	Special Character	,