CMS
CENTERS FOR MEDICARE & MEDICAID SERVICES

REGISTRATION USER GUIDE

For Eligible Professionals

Medicare Electronic Health Record (EHR) Incentive Program

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Disclaimer

The Centers for Medicare & Medicaid Services (CMS) is providing this material as an informational reference for physicians and non-physician practitioners-providers.

Although every reasonable effort has been made to assure the accuracy of the information within these pages at the time of posting, the Medicare program is constantly changing, and it is the responsibility of each physician, non-physician practitioner, supplier or provider to remain abreast of the Medicare program requirements.

Medicare regulations can be found on the CMS Web site at ***http://www.cms.gov***

https://ehrincentives.cms.gov

Step 1 – Getting Started

This is a step-by-step guide for the Medicare Eligible Professionals (EPs) Electronic Health Record (EHR) Incentive Program. The page layout consists of the registration screen with written instructions to the right, as well as helpful tips. To get started, click on the link at the top of the page or type the website into your computer's browser.

Medicare & Medicaid EHR Incentive Program
Registration and Attestation System

Welcome to the Medicare & Medicaid EHR Incentive Program Registration & Attestation System

About This Site

The Medicare and Medicaid Electronic Health Records (EHR) Incentive Programs will provide incentive payments to eligible professionals and eligible hospitals as they demonstrate adoption, implementation, upgrading, or meaningful use of certified EHR technology. These incentive programs are designed to support providers in this period of Health IT transition and instill the use of EHRs in meaningful ways to help our nation to improve the quality, safety, and efficiency of patient health care.

This web system is for the Medicare and Medicaid EHR Incentive Programs. Those wanting to take part in the program will use this system to register and participate in the program.

Additional Resources: For User Guides to Registration and Attestation that will show you how to complete these modules, a list of EHR technology that is certified for this program, specification sheets with additional information on each Meaningful Use objective, and other general resources that will help you complete registration and attestation, please visit CMS website.

Eligible to Participate - There are two types of groups who can participate in the programs. For detailed information, visit CMS website.

Overview of Eligible Professional (EP) and Eligible Hospital Types

Eligible Professionals (EPs)

Medicare EPs include:
- Doctors of Medicine or Osteopathy
- Doctors of Dental Surgery or Dental Medicine
- Doctors of Podiatric Medicine
- Doctors of Optometry
- Chiropractors

Medicare Advantage Organization (MAO) EPs - A qualifying MAO may receive an incentive payment for their EPs. For more information, visit CMS website

NOTE: *EPs may NOT be hospital-based. This is defined as any provider who furnishes 90% or more of their services in a hospital setting (inpatient or emergency room).*

Medicaid EPs include:
- Physicians
- Nurse Practitioners
- Certified Nurse - Midwife
- Dentists
- Physicians Assistants who practice in a Federally Qualified Health Center (FQHC) or Rural Health Center (RHC) that is led by a Physician Assistant

Further, Medicaid EPs must also:
- Have a minimum of 30% Medicaid patient volume (20% minimum for pediatricians), OR
- Practice predominantly in a FQHC or RHC and have at least 30% patient volume to needy individuals

Eligible Hospitals

Medicare Eligible Hospitals include:
- Subsection (d) hospitals in the 50 states or DC that are paid under the hospital inpatient prospective payment system. Hospitals in Maryland may also participate per law.
- Critical Access Hospitals (CAHs)
- Medicare Advantage Affiliated hospitals (MA-Affiliated Hospitals)

Medicaid Eligible Hospitals include:
- Acute Care Hospitals with at least 10% Medicaid patient volume. May include CAHs and cancer hospitals.
- Children's Hospitals

Continue

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CMS.gov | Accessibility | File Formats and Plugins

STEPS

Enter the EHR Incentive Program *URL* (located at the top of the page) into your web browser

Review the list of Eligible Professionals (EPs) presented on this screen

Click *Continue* to start the registration process

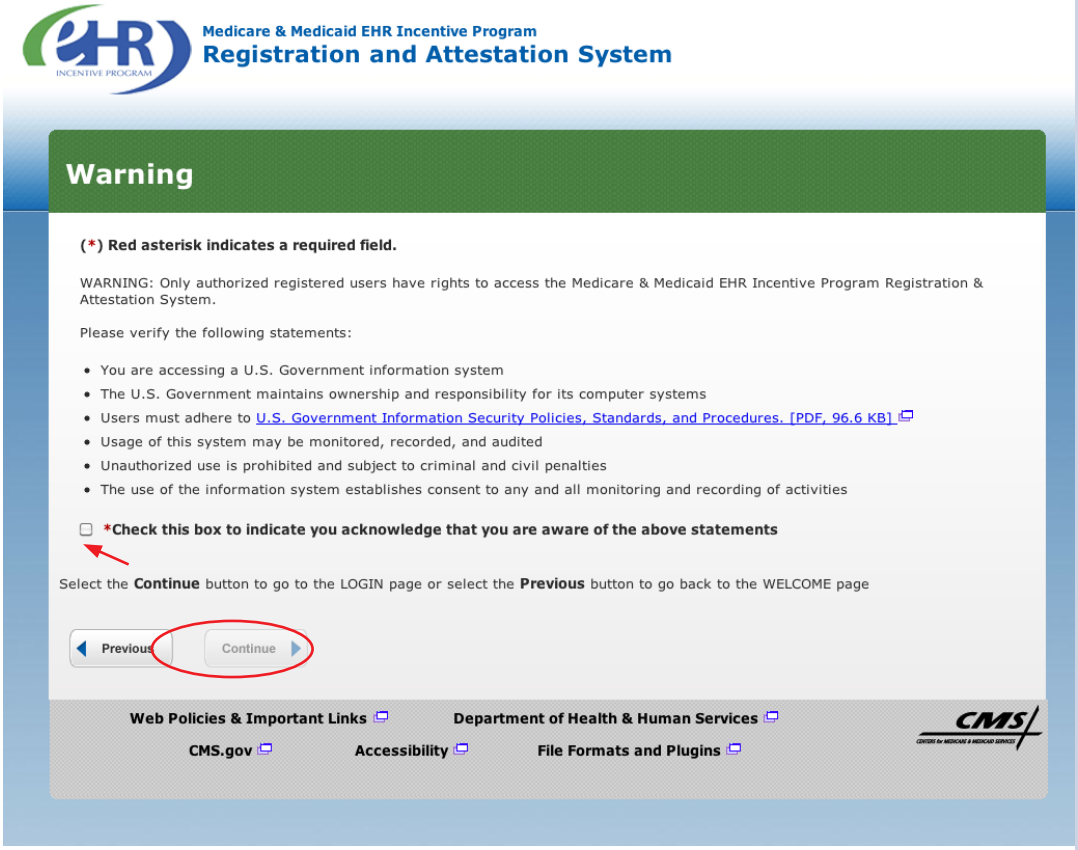
TIP

To determine your eligibility, click on the CMS website

Providers must register and attest by February 28th or 29th for leap years

Step 1 - (Continue)

Carefully read the screen for important information.



STEPS

Please read the statements on the page and check the box to indicate that you acknowledge that you are aware of the statements

Click *Continue*

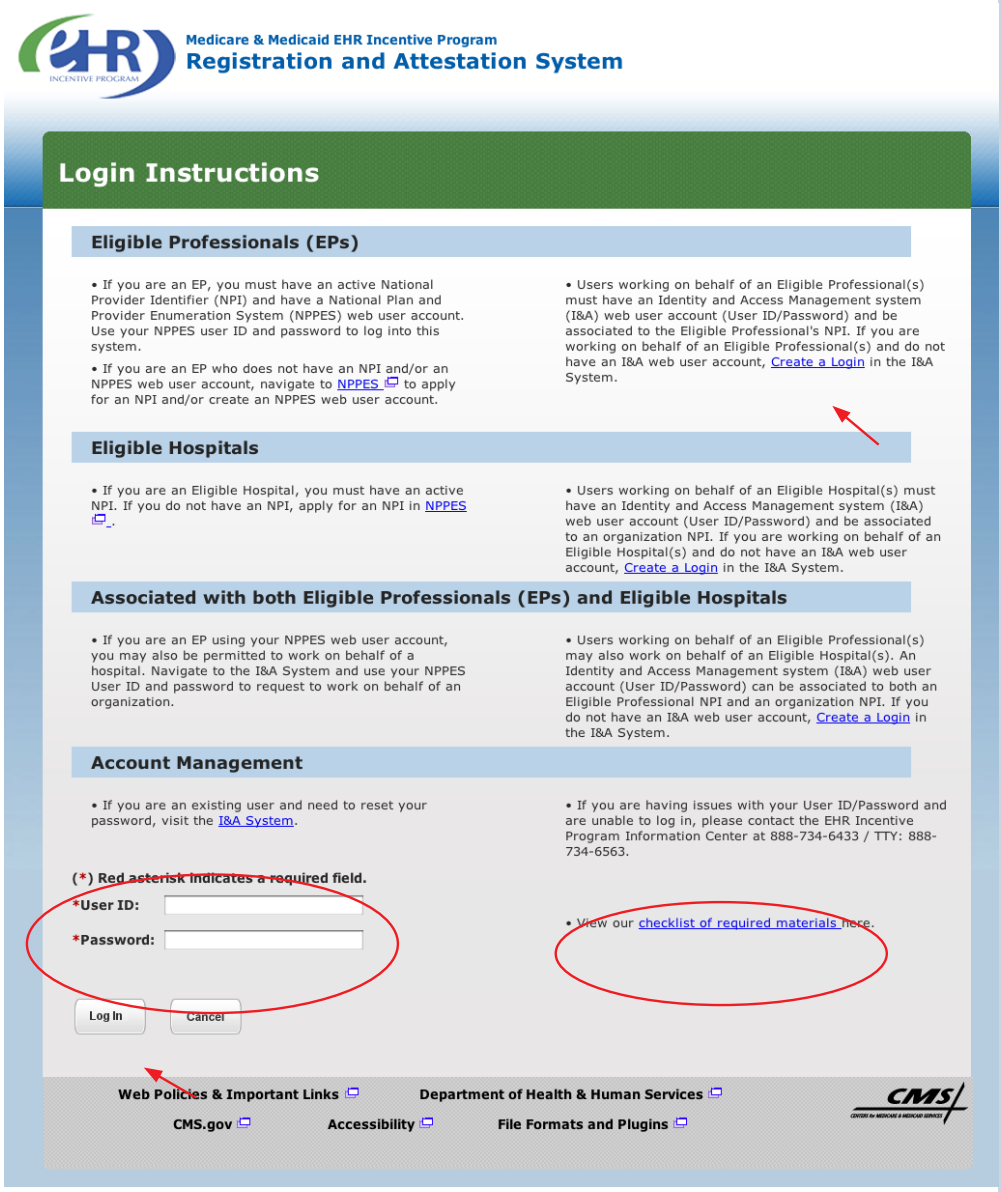
TIP

Eligible Professionals (EPs) may not be hospital based. This is defined as EPs seeing 90% or more of their Medicare covered services in:

- *Hospital Inpatient setting (Place of service 21)*
- *Emergency Department setting (Place of service 23)*

Step 2 – Login

Review the Login Instructions for Eligible Professionals.



For information about the CMS Identity and Access (I&A) System, refer to the I&A Quick Reference Guide. The guide includes information on how to:

- Create an account
- Retrieve and reset usernames and passwords
- Register to access CMS systems on behalf of an organization
- Add and manage staff within an organization
- Work in CMS systems on behalf of an individual or organization

STEPS

Enter your National Plan and Provider Enumeration System (NPPES) web user account, user ID and password to log into the registration system.

Click *Log In*

Eligible Professionals (EPs) may authorize surrogate users to work on behalf of the EP in the EHR Incentive Program Registration & Attestation system

Click on the "*Create a Login link*" in the body of the screen

Click the link to view our "checklist of required materials" to register for the EHR Incentive Programs

TIPS

Contact the PECOS Help Desk if you cannot remember your password - (866) 484-8049/ TTY (866)523-4759, https://pecos.cms.hhs.gov

To locate your NPI number, visit: https://nppes.cms.hhs.gov/NPPES/NPIRegistryHome.do

User name and password are case sensitive

Step 3 – Welcome

If your login was successful you will receive the "Welcome Screen".

Medicare & Medicaid EHR Incentive Program
Registration and Attestation System

Log Out | Help
Welcome Your Name My Account

Home | Registration | Attestation | Status

Welcome to the Medicare & Medicaid EHR Incentive Program Registration & Attestation System

Last Successful Login: 03/25/2013 | Unsuccessful Login Attempts: 0

Welcome , You need to complete your registration for the EHR Incentive Program.

For Medicare EHR incentive program participants, you will need to demonstrate meaningful use of certified EHR technology.

For Medicaid EHR incentive program participants, you will need to demonstrate adoption, implementation, upgrading, or meaningful use of certified EHR technology in your first year and demonstrate meaningful use for the remaining years in the program. Attestation for Medicaid occurs through your State Medicaid Agency.

Instructions

Select any topic to continue.

Registration

- Register in the Incentive Payment Program
- Continue Incomplete Registration
- Modify Existing Registration
- Resubmit a Registration that was previously deemed ineligible
- Reactivate a Registration
- Switch Incentive Programs (Medicare/Medicaid)
- Switch Medicaid State
- Cancel participation in the Incentive Program

Attestation

Medicare

- Attest for the Incentive Program
- Continue Incomplete Attestation
- Modify Existing Attestation
- Discontinue Attestation
- Resubmit Failed or Rejected Attestation
- Reactivate Canceled Attestation

Note: Attestation for the Medicaid incentive program occurs at the State Medicaid Agency.

Status

- View current status of your Registration, Attestation, and Payment(s) for the Incentive Program

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STEPS

Click on the *Registration* tab to continue registering for the EHR Incentive Program.

After you login, the system will alert you of your next step in the registration and attestation process, such as your registration needs to be completed, or that it is time to begin attestation.

TIPS

The Welcome screen consists of four tabs to navigate through the registration and attestation process

1. *Home*
2. *Registration*
3. *Attestation*
4. *Status*

Meaningful Use information:
https://www.cms.gov/EHRIncentivePrograms/30_Meaningful_Use.asp

Step 4 – Registration

Follow the registration instructions below.

Medicare & Medicaid EHR Incentive Program
Registration and Attestation System

Log Out | Help

Welcome Your Name My Account

Home | Registration | Attestation | Status

Registration

Registration Instructions

Welcome to the Registration Page.

Depending on the current status of your registration, please select one of the following actions:

Register	Register for the EHR Incentive Programs Continue an incomplete registration
Modify	Modify Existing Registration Switch incentive programs (Medicare/Medicaid) Switch Medicaid state
Cancel	Discontinue participation in the Medicare & Medicaid EHR Incentive Programs
Reactivate	Reactivate a previously canceled registration
Resubmit	Resubmit a registration that was previously deemed ineligible

Registration Selection

Identify the desired registration and select the Action you would like to perform. Please note only one Action can be performed at a time on this page.

Existing registration(s):

Name	Tax Identifier	National Provider Identifier (NPI)	Incentive Type	Registration Status	Action
Jane Doe, MD	XXX-XX-3568 (SSN)	000000000000	Medicare	Active	Register

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CMS

STEPS

Click on *Register* in the Action column to continue the registration process.

TIPS

"Resubmit", "Modify", "Cancel" and "Reactivate" are the available Action web links for returning users

Only one action can be performed at a time on this page

If the user selects the Action web link of "Register" or "Resubmit" they will be directed to the Topics for Registration screen

Step 5 – Reason for this Registration

Review and follow the registration instructions below.

Medicare & Medicaid EHR Incentive Program
Registration and Attestation System

Log Out | Help
Welcome Your Name My Account

Home | Registration | Attestation | Status

Registration Progress

Reason for Registration

You are an Eligible Professional registering in the incentive program.

Your Name
Tax Identifier: XXX-XX-6224 (SSN)
NPI: 123456789012

Topics

The data required for this registration is grouped into topics. In order to complete registration, you must complete ALL of the following topics. Select the TOPIC and provide the required information. The system will show when each TOPIC is completed.

1 EHR Incentive Program — Progress: 0 of 1

2 Personal Information — Progress: 0 of 1

3 Business Address & Phone — Progress: 0 of 1

Note: When all topics are marked as completed, select the **Proceed With Submission** button to submit your registration.

Proceed with Submission

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STEPS

Click on *Topic 1* - "EHR Incentive Program" to start

TIPS

Data required for this registration is grouped into three topics. All three must be completed

Progress bars will indicate the progress for each topic

When all topics are completed user can select Proceed with Submission

Step 6 – Incentive Program Questionnaire

Review and follow the Incentive Program Questionnaire instructions below.

Medicare & Medicaid EHR Incentive Program
Registration and Attestation System

Log Out | Help
My Account
Welcome Your Name

Home | Registration | Attestation | Status

EHR Incentive Program

Progress: 1 of 1
Completed

Incentive Program Questionnaire

(*) Red asterisk indicates a required field.

Your Name
Tax Identifier: XXX-XX-3568 (SSN)
NPI: 000000000000

Not sure which incentive program to select? Please visit the CMS Website for information on the requirements and the differences between the Medicare and Medicaid EHR incentive programs

Note: Hospitals that are eligible or may be eligible for EHR incentive payments under both Medicare and Medicaid should select **BOTH Medicare and Medicaid** during the registration process, even if

1)Their Medicaid State has not officially launched their EHR incentive program.

2)They plan to apply only for a Medicaid EHR incentive payment by adopting, implementing, or upgrading certified EHR technology.

Dually-eligible hospitals can then attest through CMS for their Medicare EHR incentive payment at a later date.

Note: Medicare EPs cannot receive both Medicare EHR and e-Prescribing incentive payments.

* Please select your Incentive Program
Medicare | Medicaid

* Please select your Eligible Professional Type:
Doctor of Medicine or Osteopathy

The EHR incentive programs require the use of EHR technology certified for this program. Please visit the CMS Website, for additional information on certified EHR technology for this program.

Note: A certified EHR is not required to complete the registration process, but an EHR Certification Number will be required when you attest for payment.

* Do you have a certified EHR? What is an EHR Certification Number?
Yes | No

EHR Certification Number (Optional): 000000000000000

Please select the **Previous** button to go back a page. Please note that any changes that you have made on this page will not be saved. Please select the **Save & Continue** button to save your entry and proceed.

Previous | Save & Continue

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STEPS

Select Medicare

Select your Eligible Professional Type

Click *Yes* or *No* at "Do you have a certified EHR?" If yes, enter the EHR Certification Number if you have it. The number will be required at Attestation, but is not required at Registration.

Click *Save & Continue*

NOTE: If you are a Medicare Advantage Eligible Professional you may see this message: "Warning: You have been identified as a Medicare Advantage Eligible Professional. This means you are being claimed by a Medicare Advantage Organization. You may continue to register as a Medicare Fee-for-Service Eligible Professional. Please contact the Information Center if you have questions about being claimed by a Medicare Advantage Organization." EHR Information Center: 888-734-6433

TIPS

For the certified health IT product list visit; http://healthit.hhs.gov/CHPL

Use the instructions on the following pages to locate your CMS EHR Certification Number

Certification numbers are assigned by the Office of the National Coordinator

Step 7 – Personal Information

Follow the instructions below regarding your personal information.

Medicare & Medicaid EHR Incentive Program
Registration and Attestation System

My Account | Log Out | Help

Welcome Joan B

Home | Registration | Attestation | Status

Personal Information

Progress: 0 of 1

Eligible Professional Identifiers

First Name: Joan
Middle Name:
Last Name: B
Suffix:
Social Security Number (SSN): XXX-XX-2147
National Provider Identifier (NPI): xxxxxxxxxx

Joan B
Tax Identifier: XXX-XX-2147 (SSN)
NPI: xxxxxxxxxx

Payee Information

(*) Red asterisk indicates a required field.

Please note that your payment options are determined by the approved Medicare enrollment(s) associated with your Social Security Number (SSN) in the Provider Enrollment, Chain and Ownership System (PECOS). In order to send the EHR Incentive Payment to your Billing TIN or another entity, the association must be established in PECOS.

Please select the recipient of your EHR Incentive Payment:

Payee Name	Payee Tax Identifier (TIN)	Payee National Provider Identifier (NPI)	Contractor ID - State	* Payee Selection
John Doe	xxx-xx-xxxx (SSN)	xxxxxxxxxx	00953 - Michigan	○
James Bond	xx-xxxxxx (Billing TIN)	xxxxxxxxxx	14102 - New Jersey	○
Community Hospital	xx-xxxxxxx (Billing TIN)	xxxxxxxxxx	03102 - Arizona	○
Internal Medicine, Assoc.	xxx-xx-xxxx (SSN)	xxxxxxxxxx	13202 - New York	○
Joan B	xx-xxxxxx (EIN)	xxxxxxxxxx	01102 - California	○

STEPS

Select where your payment will go in the Payee TIN Type

SSN Payee TIN Type indicates that the provider receives the payment. Select SSN Payee Type <u>only</u> if the EP receives Medicare payments to their SSN

EIN Payee TIN Type indicates the group receives the payment.(Choose Group Name if selecting EIN)

Click *APPLY*

Enter Group Payee NPI

Click *Save & Continue*

TIPS

The EP can only receive the payment themselves if they have not reassigned all of their Medicare benefits to another entity in PECOS.

Medicare EPs can elect to have their payment go to another entity by selecting Payee TIN Type of EIN. (Choosing this option will activate a list of entities list that the EP reassigned Medicare benefits to in PECOS).

Step 7 – Personal Information for Groups

If a group will be receiving payments, follow the instructions below regarding your group information.

Medicare & Medicaid EHR Incentive Program
Registration and Attestation System

My Account | Log Out | Help

Home | Registration | Attestation | Status

Progress: 0 of 1

Personal Information

Eligible Professional Identifiers

First Name:
Middle Name:
Last Name:
Suffix:
Social Security Number (SSN): XXX-XX- XXXX-
National Provider Identifier (NPI):

Tax Identifier: XXX-XX-XXXX (SSN)
NPI:

Group Reassignment Payee NPI Selection

(*) Red asterisk indicates a required field.

Our system results have indicated that you have more than 10 practice location NPIs associated with the **Group** to whom you have reassigned your benefits in PECOS. Please enter desired NPI of the **Group** below and select **Filter** to display matching payee records below.

***Enter 10 Digit NPI (ex:1234567890) :** Filter | Clear Filter

Please select the **Previous** button to go back a page. Select the **Return to Registration Progress** button to view your progress through the registration topics. Please note that any changes that you have made on this page will not be saved. Select the **Save & Continue** button to save your entry and proceed.

Previous | Return to Registration Progress

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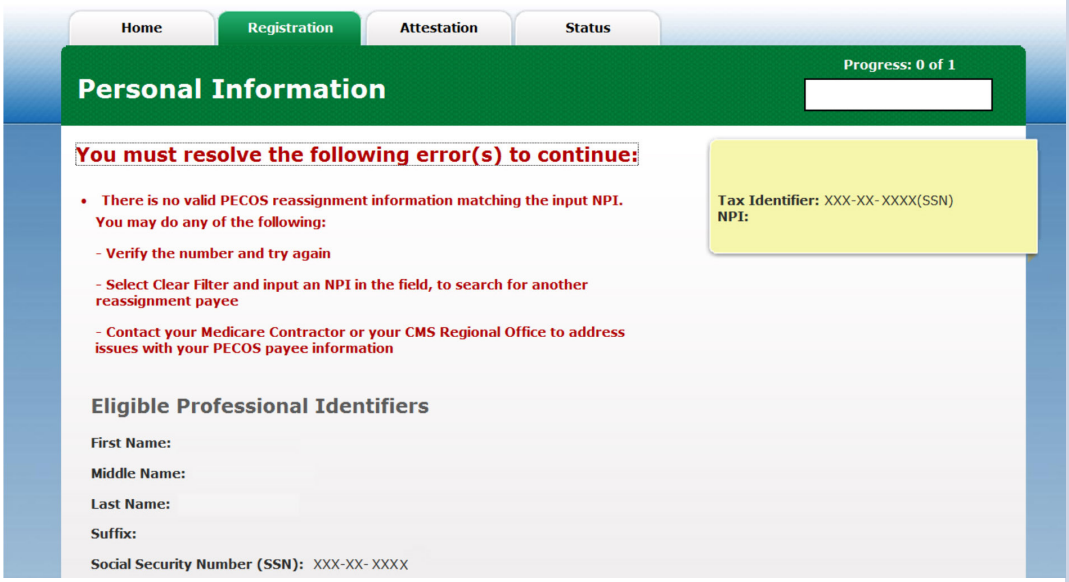
STEPS

If you are assigning payments to a practice or group, you will need to enter the group's 10-digit NPI that will be receiving the payments.

Click *Filter*

Step 7 – Resolve Personal Information Errors

Resolve any errors with your personal information.



STEPS

If there are any errors with your personal information, the system will alert you and allow you to make revisions. Resolve any issues and continue.

Step 8 – Business Address and Phone

Be sure to complete all requested information.

Medicare & Medicaid EHR Incentive Program
Registration and Attestation System

Log Out | Help
Welcome Your Name My Account

Home | Registration | Attestation | Status

Business Address & Phone Number

Progress: 1 of 1
Completed

(*) Red asterisk indicates a required field.

The address provided below will be posted on the EHR incentive program website once you receive payment to show participation in the Medicare EHR incentive program. Please note that the business address listed is the practice location established in NPPES. Updates made to the business address and phone number, will not update the business address and phone number on file in NPPES. To update your business address associated to your NPI, please make your changes in NPPES.

Your Name
Tax Identifier: XXX-XX-3568 (SSN)
NPI: 00000000000

*Address Line 1: 123 Main Street
Address Line 2:
*City: Canton
*State: Massachusetts
*ZIP+4: 02021 - 2923
*Phone Number (123) 123-4567: (781) 828- 0000 Ext:
*E-Mail Address: Jane.Doe@email.com
*Confirm E-Mail Address: Jane.Doe@email.com

Please select the **Previous** button to go back a page or the **Save & Continue** button to save your entry and proceed. Select the **Return to Registration Progress** button to return to the Registration Progress page. You can return to your place in the process at any time, however, the data for the current topic will not be saved.

Previous | Return to Registration Progress | Save & Continue

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STEPS

Review the Business Address & Phone information and revise if applicable.

Enter your e-mail address and confirm the e-mail address.

Click *Save & Continue*

You will receive an e-mail confirmation once you have successfully completed your registration

TIPS

Data on this page is pulled from the provider's practice location stored in NPPES

Address and Phone number can be changed. However, the data is not sent back to NPPES

This is the information that will be posted on the EHR Incentive Program website once you receive payment

The business address cannot be a P.O. Box address.

Step 9 – Registration Process

Be sure to complete all the topics below.

Medicare & Medicaid EHR Incentive Program
Registration and Attestation System

Log Out | Help
My Account
Welcome Your Name

Home | Registration | Attestation | Status

Registration Progress

Reason for Registration

You are an Eligible Professional registering in the incentive program.
You have modified your registration information.

Your Name
Tax Identifier: XXX-XX-3568 (SSN)
NPI: 000000000000

Topics

The data required for this registration is grouped into topics. In order to complete registration, you must complete ALL of the following topics. Select the TOPIC and provide the required information. The system will show when each TOPIC is completed.

1	EHR Incentive Program	Progress: 1 of 1 Completed
2	Personal Information	Progress: 1 of 1 Completed
3	Business Address & Phone	Progress: 1 of 1 Completed

Note: When all topics are marked as completed, select the **Proceed With Submission** button to submit your registration.

Proceed with Submission

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STEPS

Click on *Proceed with Submission* to continue the registration process

TIP

Progress bars indicate that the topics are completed

Step 10 – Verify Registration

Be sure to verify all your personal information.

Medicare & Medicaid EHR Incentive Program
Registration and Attestation System

Log Out | Help
Welcome Your Name My Account

Home | Registration | Attestation | Status

Verify Registration

Registration Information
Please review the summary below to ensure this is the correct registration information. If the summary below is correct, select the **Submit Registration** button at the bottom of this page.

Your Name
Tax Identifier: XXX-XX-3568 (SSN)
NPI: 000000000000

Registration ID: 1000041161
Name: Jane Doe, MD
TIN: XXX-XX-3568 (SSN)
NPI: 000000000000
Incentive Program: Medicare

Business Address:
Any Street
Canton, MA, 02021-2923
Phone #: (781) 000-0000
Ext #:
E-Mail : Jane.Doe@email.com

Please select the **Submit Registration** button to proceed with the registration submission process, or the **Exit** button to go to the Home Page.

Submit Registration | Exit

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STEPS

Review your registration information for accuracy and click *Submit Registration* to continue

TIPS

Click on Exit to go to the home page

Click on Help link for additional guidance for the registration and attestation process

Step 11 – Registration Disclaimer

Be sure to read the entire disclaimer.

Medicare & Medicaid EHR Incentive Program
Registration and Attestation System

Log Out | Help
Welcome Your Name My Account

Home | Registration | Attestation | Status

Registration Disclaimer

Your Name
Tax Identifier: XXX-XX-3568 (SSN)
NPI: 000000000000

General Notice

NOTICE: Any person who knowingly files a statement of claim containing any misrepresentation or any false, incomplete or misleading information may be guilty of a criminal act punishable under law and may be subject to civil penalties.

Accept, Agree and Submit

I certify that the foregoing information is true, accurate, and complete. I understand that the Medicare/Medicaid EHR Incentive Program payment I requested will be paid from Federal funds, that by filing this registration I am submitting a claim for Federal funds, and that the use of any false claims, statements, or documents, or the concealment of a material fact used to obtain a Medicare/Medicaid EHR Incentive Program payment, may be prosecuted under applicable Federal or State criminal laws and may also be subject to civil penalties.

USER WORKING ON BEHALF OF A PROVIDER: I certify that I am registering on behalf of a provider who has given me authority to act as his/her agent. I understand that both the provider and I can be held personally responsible for all information entered. I understand that a user registering on behalf of a provider must have an Identity and Access Management system web user account associated with the provider for whom he/she is registering.

I hereby agree to keep such records as are necessary to demonstrate that I met all Medicare/Medicaid EHR Incentive Program requirements and to furnish those records to the Medicaid State Agency, Department of Health and Human Services, or contractor acting on their behalf.

No Medicare/Medicaid EHR Incentive Program payment may be paid unless this registration form is completed and accepted as required by existing law and regulations (42 CFR 495.10).

NOTICE: Anyone who misrepresents or falsifies essential information to receive payment from Federal funds requested by this form may upon conviction be subject to fine and imprisonment under applicable Federal laws.

ROUTINE USE(S): Information from this Medicare/Medicaid EHR Incentive Program registration form and subsequently submitted information and documents may be given to the Internal Revenue Service, private collection agencies, and consumer reporting agencies in connection with recoupment of any overpayment made and to Congressional Offices in response to inquiries made at the request of the person to whom a record pertains. Appropriate disclosures may be made to other federal, state, local, foreign government agencies, private business entities, and individual providers of care, on matters relating to entitlement, fraud, program abuse, program integrity, and civil and criminal litigation related to the operation of the Medicare/Medicaid EHR Incentive Program.

DISCLOSURES: This program is an incentives program. Therefore, while submission of information for this program is voluntary, failure to provide necessary information will result in delay in an incentive payment or may result in denial of a Medicare/Medicaid EHR Incentive Program payment. Failure to furnish subsequently requested information or documents to support this attestation will result in the issuance of an overpayment demand letter followed by recoupment procedures.

It is mandatory that you tell us if you believe you have been overpaid under the Medicare/Medicaid EHR Incentive Program. The Patient Protection and Affordable Care Act, Section 6402, Section 1128J, provides penalties for withholding this information.

Agree | Disagree

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STEPS

Read the disclaimer and click on *Agree* or *Disagree* at the bottom of the page.

TIP

If DIsagree is chosen, the user is directed to the Registration Instructions Page. To restart the process, click MODIFY in the Action column of the Registration Instructions Page

Step 12 – Submission Receipt (Successful Submission)

Confirm that your registration was completed successfully.

Medicare & Medicaid EHR Incentive Program
Registration and Attestation System

Log Out | Help
Welcome Your Name My Account

Home | Registration | Attestation | Status

Submission Receipt

Successful Submission

You have successfully registered for the EHR Incentive Payment Program. An email will be sent to the email address on file as a notification of this submission.

IMPORTANT! Please note:

- You must submit your Attestation information to qualify for your EHR Incentive Payment.
- You may switch between Medicare and Medicaid as many times as necessary prior to receiving an incentive payment. Once a payment is received you may also switch between Medicare and Medicaid once between payments but only once for the entire program.
- You should print this page for your records.

Your Name

Tax Identifier: XXX-XX-3568 (SSN)
NPI: 000000000000

Registration Tracking Information

Registration ID: 1000041161
Name: Jane Doe, MD
Submitted Date: 12/15/2011
Reason(s) for Submission:

You are an Eligible Professional registering in the incentive program.
You have modified your registration information.

Please select the **Print Receipt** button to print this page.

Print Receipt

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CMS.gov | Accessibility | File Formats and Plugins

CMS

STEPS

This completes your registration

Select the *Print Receipt* button to print this page

You will receive an e-mail email notification from this registration

TIPS

You must submit your Attestation information to qualify for the EHR incentive payment

If you are deemed a hospital-based provider you will receive a warning stating; Warning: For your Registration, you have been identified as hospital-based for the current year. Please note that your hospital based status is checked yearly and may differ based on your EHR Reporting Period during Attestation

Step 12 – Submission Receipt (Failed Submission)

Home | Registration | Attestation | Status

Submission Receipt

Failed Submission

Your Registration for the EHR Incentive Payment Program has not been accepted. An email notification will be sent to the email address on file as a notification of the failed submission. Please read the instructions below.

The Medicare enrollment in PECOS associated with this registration is not approved. This registration will remain in an Issue Pending status until the issue with the enrollment has been addressed. Please navigate to the PECOS website to validate your enrollment status. OIG Exclusions have been applied to the Medicare enrollment in PECOS associated with this registration. This registration will remain in an Issue Pending status until the exclusions have been addressed.
The Provider type you selected for this registration does not match with a Provider specialty on any of your Medicare Enrollments in PECOS. This registration will remain in an Issue Pending status until the issue has been addressed. You may visit PECOS to view or update your Medicare enrollment information.

Your Name
Tax Identifier: XXX-XX-0647 (SSN)
NPI: xxxxxxxxxx

Registration Tracking Information

Registration ID: 1000044149
Name: **Your Name**
Submitted Date: 06/14/2012
Reason(s) for Submission:
You are an Eligible Professional registering in the incentive program.

Please select the **Print Receipt** button to print this page.

Print Receipt

STEPS

Your registration has failed.

Read the instructions on the screen and contact the appropriate department to correct your information.

Print the receipt for your records

The following are reasons that a submission failed with contact information:

Reason(s) for Rejected status:

- Death Master File (DMF) (Medicare/Medicaid) validation failed – The provider's Legal Name and Social Security Number are on the Social Security Administration's DMF. Contact Social Security office, (800) 772-1213 / TTY (800)325-0778.

Reason(s) for Issue Pending status:

- NPI Status in NPPES is in a Deactivated status. Contact the NPPES Help Desk for assistance. Visit; *https://nppes.cms.hhs.gov/NPPES/Welcome.do* (800) 465-3203 / TTY (800) 692-2326
- Enrollment Status in PECOS – The Medicare enrollment in PECOS associated with this registration is not in an Approved status. Contact PECOS for help. Visit; *https://pecos.cms.hhs.gov/*, (866)484-8049 / TTY (866)523-4759
- OIG Exclusions in PECOS – OIG Exclusions are associated with this provider's Medicare enrollment in PECOS. Contact PECOS for help. Visit; *https://pecos.cms.hhs.gov/*, (866)484-8049 / TTY (866) 523-4759
- Hospital-based Professional – You have been identified as a Hospital-based Eligible Professional in the CMS National Level Repository (NLR). A Hospital-based Professional is defined as one who furnishes ninety percent (90%) or more of his/her allowed services in an inpatient hospital setting. This year you are not eligible to participate in the EHR incentive program.

TIPS

If any of the system validations fail, the registration will be set to a status of 'Rejected' or 'Issue Pending'.

A registration ID number will be assigned to your submission

Step 13 – Status Summary

Review all current and previous information related to your account.

Medicare & Medicaid EHR Incentive Program
Registration and Attestation System

Log Out | Help
My Account
Welcome Your Name

Home | Registration | Attestation | Status

Status Summary

You have successfully navigated to the Status Summary page.

The following table outlines a list of all registrations in an approved status. Please click the Select button to navigate to the Status Information page, to review all current and historical information related to your registration.

Name	Tax Identifier	National Provider Identifier (NPI)	CMS Certification Number (CCN)	Medicare / Medicaid	Action
Jane Doe, MD	XXX-XX-3568 (SSN)	000000000000	N/A	Medicare	Select

Web Policies & Important Links | Department of Health & Human Services
CMS.gov | Accessibility | File Formats and Plugins

STEPS

Click the *Status tab* to view your registration information

TIP

Click Select in the Action Column to view detail

Step 13 – Status Information

Review the details of your registration process.

Medicare & Medicaid EHR Incentive Program
Registration and Attestation System

Log Out | Help
Welcome Your Name
My Account

Home | Registration | Attestation | Status

Status Information

The following outlines the most recent events associated with your participation in the EHR Incentive Program.

- Your MEDICARE EHR Incentive Program registration was successfully submitted on 12/15/2011.

For additional information on your registration, attestation(s), and payment(s), please select the appropriate tab.

Tax Identifier: XXX-XX-3568 (SSN)
NPI: 000000000000
Registration Status:
Medicare: Active
Attestation Status: In Progress
Total Payment:

Registration Information | Attestation Information | Payment Information

Your MEDICARE EHR Incentive Program registration was originally created on 11/17/2011. Your MEDICARE registration was last updated on 12/15/2011.

Registration Status:

Incentive Type	Registration Status	Status Reason	Explanation
MEDICARE	Medicare: Active	Medicare - Successfully registered in the EHR Incentive Program	

Registration ID: 1000041161
Payee TIN: 000000000
Payee NPI: 000000000000
EHR Certification Indicator: Yes
EHR Certification Number: 000000000000000
Eligible Professional Type : Doctor of Medicine or Osteopathy

Business Address:
Any Street
Canton, MA, 02021 - 2923
Phone #: (781) 000-0000 **Ext:**
E-Mail: jane.doe@email.com
Contractor ID: 0000 - MA
FI/Carrier/MAC: CARRIER - 0000 - MA

Current Hospital Based Status
Deemed Hospital Based in 2011: No
Hospital Based Percentage in 2011: 0%

Please select the **Previous** button to return to the Status Selection Page.

Previous

Web Policies & Important Links | Department of Health & Human Services
CMS.gov | Accessibility | File Formats and Plugins

STEPS

Registration details appear in the body of the screen.

Information displayed includes:

- The registration status reason
- Fiscal Intermediary (FI)/Carrier/ Medicare Administrative Contractor (MAC)
- Validation performed on registration.

TIPS

Registration status will read Active when all validations pass

Other registration statuses are Cancelled, Issue Pending, In Progress, Rejected, and locked for payment

The status reason is listed under the blue header in the center of the screen

Have Questions?

There are many resources available to you.

Medicare & Medicaid EHR Incentive Program
Registration and Attestation System

Help

Topics

Help provides additional guidance to users for Medicare & Medicaid EHR Incentive Program Registration & Attestation process. Help is broken up into the following sections.

About Registration & Attestation System

Presents an overview of the system, processes, and benefits.

How to get Access to the Registration & Attestation System

Presents summary information on accessing Internet-based Registration & Attestation System.

User Accounts

Presents additional information regarding account information.

Accessibility

Presents information about the accessibility and compatibility features of Internet-based Registration & Attestation System.

Frequently Asked Questions (FAQs)

Presents a list of common questions and their answers regarding the use of Internet-based Registration & Attestation System and the Medicare\Medicaid registration and attestation process.

Glossary and Acronym List

Presents Medicare\Medicaid EHR terms and definitions.

Contact Information

Presents a list of contact information for Internet-based Registration & Attestation System user account issues.

Exit

STEPS

Click on the *Help Link* which is located on every screen.

Resources

- Contact the EHR Information Center Help Desk for Questions concerning registration, (888) 734-6433 / TTY: (888) 734-6563
- Hours of operation: Monday-Friday 8:30 a.m. – 4:30 p.m. in all time zones (except on Federal holidays)
- NPPES Help Desk for assistance. Visit; https://nppes.cms.hhs.gov/NPPES/Welcome.do (800) 465-3203 / TTY (800) 692-2326
- PECOS Help Desk for assistance. Visit; https://pecos.cms.hhs.gov/ (866)484-8049 / TTY (866)523-4759

TIP *EHR Incentive Program; visit: http://www.cms.gov/EHRIncentivePrograms/*

ACRONYMS

Acronym Translation

CMS	Centers for Medicaid & Medicaid Services
DMF	Social Security Death Master File
EHR	Electronic Health Record
EIN	Employer's Identification Number
EIPIC	EHR Incentive Program Information Center
EP	Eligible Professional
FI	Fiscal Intermediary
FQHC	Federally Qualified Health Center
I&A	Identification & Authentication System
IDR	Integrated Data Repository
LBN	Legal Business Name
MAC	Medicaid Administrative Contractor
MAO	Medicaid Advantage Organization
NPI	National Provider Identifier
NPPES	National Plan and Provider Enumeration System
NLR	National Level Repository
OIG	Office of the Inspector General
PECOS	Provider Enrollment Chain and Ownership System
RHC	Rural Health Center
SSN	Social Security Number
TIN	Tax Identification Number

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Electronic Health Record Incentives
Click Here