

PAPERWORK REDUCTION ACT SUBMISSION WORKSHEET

Part II: Information Collection Detail

This template is intended for staff without an ICRAS account. Please fill out and submit to the appropriate Operating Division to enter into ICRAS. The form mirrors the screens available in the ICRAS 4 system. To request an account to log into ICRAS. Instructions for filling out the form are available at www.paperworkreduction.gov.

1. Title Hospice Cost and Data Report and supporting regulations 42 CFR 413.20 and 42 CFR 413.24		
2. Is this a Common Form? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	3. Obligation to respond (check one) a. <input type="checkbox"/> Voluntary b. <input type="checkbox"/> Required to obtain or retain benefits c. <input checked="" type="checkbox"/> Mandatory	4. Frequency of reporting (check all that apply) a. <input type="checkbox"/> Hourly (24 -7) b. <input type="checkbox"/> Hourly Bus (40 per week) c. <input type="checkbox"/> Daily (7 per week) d. <input type="checkbox"/> Daily Bus (5 per week) e. <input type="checkbox"/> Weekly (52 per year) f. <input type="checkbox"/> Monthly g. <input checked="" type="checkbox"/> Yearly h. <input type="checkbox"/> Every Decade i. <input type="checkbox"/> Quarterly j. <input type="checkbox"/> Semi-annually k. <input type="checkbox"/> Biennially l. <input type="checkbox"/> Once m. <input type="checkbox"/> Occasionally
5. CFR Citation(s) for the information collection under review (if applicable). Title _____ Part <u>42</u> Section <u>413.20</u> Title _____ Part <u>42</u> Section <u>413.24</u>		
6. Information Collection Instruments – Send all instruments along with the Part 2 form(s). If more than one Part 2 is completed make sure to identify which instruments are associated with which Part 2 form.		
7. Federal Enterprise Architecture Business Reference Model (Select one Services for Citizens Line of Business and one Subfunction from its group)		
Services for Citizens Line of Business <input type="checkbox"/> None <input type="checkbox"/> Community and Social Services <input type="checkbox"/> Correctional Activities <input type="checkbox"/> Defense and National Security <input type="checkbox"/> Disaster Management <input type="checkbox"/> Economic Development <input type="checkbox"/> Education	Subfunction <input type="checkbox"/> Homeownership Promotion <input type="checkbox"/> Community and Regional Development <input type="checkbox"/> Social Services <input type="checkbox"/> Postal Service <input type="checkbox"/> None <input type="checkbox"/> Criminal Incarceration <input type="checkbox"/> Criminal Rehabilitation <input type="checkbox"/> None <input type="checkbox"/> Strategic National and Theater Defense <input type="checkbox"/> Operational Defense <input type="checkbox"/> Tactical Defense <input type="checkbox"/> None <input type="checkbox"/> Disaster Monitoring and Predication <input type="checkbox"/> Disaster Preparedness and Planning <input type="checkbox"/> Disaster Repair and Restore <input type="checkbox"/> Emergency Response <input type="checkbox"/> None <input type="checkbox"/> Business and Industry Development <input type="checkbox"/> Intellectual Property Protection <input type="checkbox"/> Financial Sector Oversight <input type="checkbox"/> Industry Sector Income Stabilization <input type="checkbox"/> None <input type="checkbox"/> Elementary, Secondary, and Vocational Education <input type="checkbox"/> Higher Education <input type="checkbox"/> Cultural and Historic Preservation <input type="checkbox"/> Cultural and Historic Exhibition <input type="checkbox"/> None	

Energy___	Energy Supply___ Energy Conservation and Preparedness___ Energy Resource Management___ Energy Production___ None___
Environmental Management___	Environmental Monitoring and Forecasting___ Environmental Remediation___ Pollution Prevention and Control___ None___
General Science and Innovation___	Scientific and Technological Research and Innovation___ Space Exploration and Innovation___ None___
Health <u>X</u>	Illness Prevention___ Immunization Management___ Public Health Monitoring___ Health Care Services <u>X</u> Consumer Health and Safety___ None___
Homeland Security___	Border and Transportation Security___ Key Asset and Critical Infrastructure Protection___ Catastrophic Defense___ None___
Income Security___	General Retirement and Disability___ Unemployment Compensation___ Housing Assistance___ Food and Nutrition Assistance___ Survivor Compensation___ None___
Intelligence Operations___	Intelligence Planning and Direction/Needs___ Intelligence Collection___ Intelligence Analysis and Production___ Dissemination___ None___
International Affairs and Commerce___	Foreign Affairs___ International Development and Humanitarian Aid___ Global Trade___ None___
Law Enforcement___	Criminal Apprehension___ Criminal Investigation and Surveillance___ Citizen Protection___ Crime Prevention___ Leadership Protection___ Property Protection___ Substance Control___ None___
Litigation and Judicial Activities___	Judicial Hearing___ Legal Defense___ Legal Investigation___ Legal Prosecution and Litigation___ Resolution Facilitation___ None___
Natural Resources___	Water Resource Management___ Conservation, Marine and Land Management___ Recreational Resource Management and Tourism___ Agricultural Innovation and Services___ None___
Transportation___	Air Transportation___ Ground Transportation___ Water Transportation___ Space Operations___ None___
Workforce Management___	Training and Employment___ Labor Rights Management___ Worker Safety___ None___

See <http://www.feapmo.gov> for the Business Reference Model categories and definitions.

8. Privacy Act System of Records (if applicable)

Title: _____

Federal Register Citation: Volume _____ Page number _____ Publication date ____/____/____

9. Respondents

a. Total # 2,303
 b. Small Entity # _____
 c. Percent Electronic 100%

Affected public (*choose one*)

- a. ☐ Individuals or households
 b. ☒ Private Sector
 c. ☐ State, Local, or Tribal Governments
 d. ☐ Federal Government

(if Private Sector check all that apply)

- a. ☒ Business or other for-profits
 b. ☒ Not-for-profit institutions
 c. ☐ Farms

10. Frequency: How often on average will each respondent respond to the Information Collection?

Number of Responses per Respondent _____

Per (select the most appropriate time period for this collection)

- a. ☐ Hour (24-7) - 8736 per year
 b. ☐ Business Hour (40 per week) - 2080 per year
 c. ☐ Day (7 per week) - 364 per year
 d. ☐ Business Day (5 per week) - 260 per year
 e. ☐ Week - 52 per year
 f. ☐ Month - 12 per year
 g. ☒ Year
 h. ☐ Decade .1 per year
 i. ☐ Quarter - 4 per year
 j. ☐ Half-Year - 2 per year
 k. ☐ Biennial - 0.5 per year

Calculated: Annual Frequency = 1 times a year (per respondent)

Calculated: Annual Number Of Responses = 2,303 a year

11. Hour and Cost Burden

Enter the hours and cost (per response) broken out by reporting, record keeping, and third-party disclosure.

	Time per Response	Hour per response	Annual Hour Burden	Cost per Response	Annual cost Burden
Reporting		176	405,328		
Record keeping					
Third party disclosure					
Total					

12. Allocate the change in burden

	Total Requested	Change Due to New Statute	Change Due to Agency Discretion	Due to Agency Estimate	Change Due Violation	Currently Approved
a. Annual Responses	2,303			365		1,938
b. Annual Hour Burden	405,328 hours	hours	hours	64,240 hours	hours	341,088 hours
c. Annual Cost Burden	\$	\$	\$	\$	\$	\$