

esMD HIH Infrastructure Change Request Form

To submit a change request or certificate renewal, existing HIHs will need to complete and return this form to the esMD Service Desk (esMD_Support@cms.hhs.gov).

Do not leave blank fields in this form. Any fields that are not applicable can be noted as "NA".

ITEMS	DETAILS
Date of Form Submission:	
HIH Company Name:	
Type of Request:	Indicate Yes/No for the request change on lines a-o
a. Company Name Change:	
b. HIH Email Distribution Address Change:	
c. Connect Version Change	
d. HIH OID Change	
e. X12 Sender EDI ID Change	
f. Validation IP Address Change:	
g. Validation XDR Endpoint URL Change	
h. Validation X12 Endpoint URL Change	
i. Production IP Address Change:	
j. Production XDR Endpoint URL Change	
k. Production X12 Endpoint URL Change	
l. Validation Certificate Change:	
m. Production Certificate Change:	
n. Validation Certificate Renewal:	
o. Production Certificate Renewal:	
Projected effective date for this change:	
Contact related to this change:	
• Office Phone:	
• Cell Phone:	
• Email Address:	
• Time zone	
Technical contact related to this change:	
• Office Phone:	
• Cell Phone:	
• Email Address:	
• Time zone	
CONTACT INFORMATION CHANGE REQUEST	
Company Name Change:	
• Original Company Name:	
• New Company Name:	
HIH Email Distribution Address change:	
• Original distribution address:	
• New distribution address	
VALIDATION ENVIRONMENT CHANGE REQUEST	
• Original Connect Version	
• New Connect Version	
• Original X12 Sender EDI ID	

• New X12 Sender EDI ID	
• HIH OID Original	
• HIH OID New	
• Original XDR Endpoint Url (Specify if for Response or Request)	
• New XDR Endpoint url (Specify if for Response or Request)	
• Original X12 Endpoint Url (Specify if for Response or Request)	
• New X12 Endpoint Url (Specify if for Response or Request)	
• Original VAL Outbound IP Address	
• New VAL Outbound IP Address	
• Original Val Inbound IP Address	
• New Val Inbound IP Address	

PRODUCTION ENVIRONMENT CHANGE REQUEST

• Original Connect Version	
• New Connect Version	
• Original X12 EDI ID	
• New X12 EDI ID	
• HIH OID Original	
• HIH OID New	
• Original XDR Endpoint Url (Specify if for Response or Request)	
• New XDR Endpoint url (Specify if for Response or Request)	
• Original X12 Endpoint Url (Specify if for Response or Request)	
• New X12 Endpoint Url (Specify if for Response or Request)	
• Original Prod Outbound IP Address	
• New Prod Outbound IP Address	
• Original Prod Inbound IP Address	
• New Prod Inbound IP Address	

CERTIFICATE CHANGE REQUEST

VAL Certificate Change/Renewal (complete Validation SSL/TLS Cert Section below):	
• New Certificate Authority:	
• Cert Start and End Date	
• Current certificate expiration date (If change is for Cert Renewal):	
PROD Certificate Change/Renewal (complete Production SSL/TLS Cert section below)	
• New Certificate Authority:	
• Cert Start and End Date	
• Current certificate expiration date (If change is for Cert Renewal):	

Validation SSL/TLS Certificates

Server Certificate:	Right click the server certificate and copy the content below including the ----BEGIN CERTIFICATE---- and ----END CERTIFICATE---- strings

Intermediate Certificate	Right click the Intermediate certificate and copy the content below including the -----BEGIN CERTIFICATE----- and -----END CERTIFICATE----- strings
Root Certificate	Right click the root certificate and copy the content below including the -----BEGIN CERTIFICATE----- and -----END CERTIFICATE----- strings
Production SSL/TLS Certificates	
Server Certificate:	Right click the server certificate and copy the content below including the -----BEGIN CERTIFICATE----- and -----END CERTIFICATE----- strings
Intermediate Certificate	Right click the Intermediate certificate and copy the content below including the -----BEGIN CERTIFICATE----- and -----END CERTIFICATE----- strings
Root Certificate	Right click the root certificate and copy the content below including the -----BEGIN CERTIFICATE----- and -----END CERTIFICATE----- strings