

User Name: _____

User Signature/Date: _____

User ID (if assigned): _____

Phone Number: _____

Organization Name: _____

Contract Numbers for HPMS Access:

Instructions: Check A to add an access type and D to delete an access type.

Check here to select all access types.

Contract Management	Plan Bids	Plan Formularies	Monitoring
<p>Basic Contract Management</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Contract Management - Plan User</p> <p>My Application</p> <p><input type="checkbox"/> A <input type="checkbox"/> D My Application Submission</p> <p><input type="checkbox"/> A <input type="checkbox"/> D My Application View/Reports - Plan</p> <p>Model of Care</p> <p><input type="checkbox"/> A <input type="checkbox"/> D MOC Data Entry - Plan User</p> <p><input type="checkbox"/> A <input type="checkbox"/> D MOC View/Reports - Plan User</p> <p>Health Service Delivery</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Contract Management - Plan User</p> <p>Non-Renewals/Service Area Reductions</p> <p><input type="checkbox"/> A <input type="checkbox"/> D NR/SAR View - Plan User</p> <p><input type="checkbox"/> A <input type="checkbox"/> D NR/SAR Data Entry - Plan User</p> <p>Electronic Contracting</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Electronic Contracting View Access - Plan</p> <p>Contract Reports</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Contract and Plan Summary Reports - MCO</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Service Area Reports - MCO</p> <p><input type="checkbox"/> A <input type="checkbox"/> D MCO Contact Report - MCO</p> <p>Plan Connectivity Data</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Enter Plan Connectivity Data</p> <p><input type="checkbox"/> A <input type="checkbox"/> D View Plan Connectivity Data - Plan</p> <p>Drug Manufacturer Management</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Pharmaceutical Manufacturer Reports - Plan User</p> <p>Licensure</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Licensure Submission - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Licensure Views/Reports - Plan</p> <p>Default Enrollment</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Default Enrollment Submission - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Default Enrollment View/Reports - Plan</p> <p>D-SNP Management</p> <p><input type="checkbox"/> A <input type="checkbox"/> D D-SNP Management - Plan User</p> <p>Plan Attestation</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Plan Attestation View/Reports - Plan</p>	<p>Medical Loss Ratio</p> <p><input type="checkbox"/> A <input type="checkbox"/> D MLR - Download Tool</p> <p><input type="checkbox"/> A <input type="checkbox"/> D MLR - Upload Tool</p> <p><input type="checkbox"/> A <input type="checkbox"/> D MLR - Plan Reports</p> <p>Plan Corrections</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Request Plan Corrections - Plan</p> <p>Bid Reports</p> <p><input type="checkbox"/> A <input type="checkbox"/> D MPF Benefits Preview</p> <p><input type="checkbox"/> A <input type="checkbox"/> D ACRP Reports - MCO</p> <p><input type="checkbox"/> A <input type="checkbox"/> D General Plan Benefits Reports</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Bid Reports - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D SB Hard Copy CRM - Plan View Only</p> <p>DIR Reporting</p> <p><input type="checkbox"/> A <input type="checkbox"/> D DIR - Submission</p> <p><input type="checkbox"/> A <input type="checkbox"/> D DIR - Submission - View - Plan</p> <p>Part D Attestations</p> <p><input type="checkbox"/> A <input type="checkbox"/> D DIR - Part D Attestation - View - Plan</p> <p>Bene Education Data Previews</p> <p><input type="checkbox"/> A <input type="checkbox"/> D MPF Benefits Preview</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Handbook Preview</p> <p><input type="checkbox"/> A <input type="checkbox"/> D MPF OOPC Preview</p> <p>Plan Data Previews</p> <p><input type="checkbox"/> A <input type="checkbox"/> D MPF Benefits Preview</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Handbook Preview</p> <p><input type="checkbox"/> A <input type="checkbox"/> D MPF OOPC Preview</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Drug Pricing Preview - Plan</p> <p>Bene Education Suppressions and Exclusions</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Suppression/Exclusion - Plan View/Reports</p> <p>OEC Management</p> <p><input type="checkbox"/> A <input type="checkbox"/> D OEC File Download</p> <p><input type="checkbox"/> A <input type="checkbox"/> D OEC Reports - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D OEC Opt-In Management</p> <p>SB Hard Copy Change Request</p> <p><input type="checkbox"/> A <input type="checkbox"/> D SB Hard Copy CRM - Plan User</p> <p>EHR Reporting</p> <p><input type="checkbox"/> A <input type="checkbox"/> D EHR Submission</p> <p><input type="checkbox"/> A <input type="checkbox"/> D EHR Reports - Plan</p> <p>Quality Payment Program – Advanced Alternative Payment Model</p> <p><input type="checkbox"/> A <input type="checkbox"/> D QPP Application Submission</p>	<p>Part D Pricing File Submission</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Part D Pricing Submission - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Part D Pricing View/Reports - Plan</p> <p>Medication Therapy Management Program</p> <p><input type="checkbox"/> A <input type="checkbox"/> D MTM Download/Upload</p> <p><input type="checkbox"/> A <input type="checkbox"/> D View MTM Submissions - Plan</p>	<p>Deeming</p> <p><input type="checkbox"/> A <input type="checkbox"/> D MCO Deeming CAP Reporting</p> <p><input type="checkbox"/> A <input type="checkbox"/> D View Deeming Reports - MCO</p> <p>PACE Quality Monitoring</p> <p><input type="checkbox"/> A <input type="checkbox"/> D PACE Data Entry</p> <p><input type="checkbox"/> A <input type="checkbox"/> D PACE Reports - MCO</p> <p>Fiscal Soundness</p> <p><input type="checkbox"/> A <input type="checkbox"/> D FISCAL Upload - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D FISCAL View/Reports - Plan</p> <p>Cost Reports</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Cost Report Submission</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Cost Reports - MCO</p> <p>Cost Report Audit</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Cost Report Audit Appeals Submission - Plan User</p> <p>Complaints Tracking Module</p> <p><input type="checkbox"/> A <input type="checkbox"/> D CTM Caseworker - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Complaints Tracking Resolution - View Only and Reports - Plan</p> <p>AICE-FWA</p> <p><input type="checkbox"/> A <input type="checkbox"/> D FWA Tracking Data Entry - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D FWA Tracking View/Reports - Plan</p> <p>Bid Audit</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Bid Audit Reports - Plan</p> <p>Financial Audit</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Financial Audit Reports - Plan</p> <p>Plan Reporting Data Validation</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Plan Data Validation View - Plan</p> <p>Compliance Activity</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Compliance Plan View</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Compliance Plan Exchange Information</p> <p>Part C IPM</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Part C IPM Submission - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Part C IPM Reports - Plan</p> <p>Part D IPM</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Part D IPM Submission - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Part D IPM Reports - Plan</p> <p>Audit</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Audit Management - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Audit View / Reports - Plan</p> <p>Network Management</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Network Management Submission - Plan User</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Network Management Reports - Plan User</p>

Quality and Performance	Risk Adjustment	Cost Reports	Data Extract Facility
<p>HOS</p> <p><input type="checkbox"/> A <input type="checkbox"/> D HOS - Plan</p> <p>Plan Reporting</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Plan Reporting Data Entry</p> <p>Performance Metrics</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Call Center Performance Metrics - Plan User</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Complaint Rates - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Open Immediate Action Complaints - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Appeals Performance - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Part D Report Card Master Table - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Part C Report Card Preview - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Part C Call Center Performance Metrics - Plan User</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Enrollment Processing Metrics - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Part C Past Performance Scores - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Part D Past Performance Scores - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Prospective Beneficiary Customer Service Call Center Performance Metrics - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Pharmacy Network Access Data - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D PDP Total Beneficiary Costs - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D TrOOP Balance Transfer Detail Data - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Overpaid Claims Analysis - Plan</p> <p>CCIP Attestations</p> <p><input type="checkbox"/> A <input type="checkbox"/> D QIP Download/Upload</p> <p>FWA Reporting</p> <p><input type="checkbox"/> A <input type="checkbox"/> D FWA Reporting Submission - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D FWA Reporting View/Reports - Plan</p>	<p>Risk Adjustment</p> <p>Encounter Data</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Encounter Data Report - Plan</p> <p>Risk Adjustment</p> <p><input type="checkbox"/> A <input type="checkbox"/> D PACE Survey Results Report - MCO</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Final Reconciliation Report - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D HOS/HOSM Survey Submission - Plan</p> <p>Risk Adjustment Overpayment Reporting</p> <p><input type="checkbox"/> A <input type="checkbox"/> D RA Overpayment Submission - Plan</p> <p><input type="checkbox"/> A <input type="checkbox"/> D RA Overpayment View/Reports - Plan</p>	<p>Cost Reports</p> <p>Cost Reports</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Cost Report Submission</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Cost Reports - MCO</p>	<p>Data Extract Facility</p> <p>Data Extract Facility</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Plan Information Extract - Plan Version</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Service Area Extract - Plan Version</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Incentive Payments</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Contract Information Extract - Plan Version</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Contact Information Extract - Plan Version</p> <p><input type="checkbox"/> A <input type="checkbox"/> D PBP Benefits and Premium Extracts</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Summary of Benefits - Plan Version Data Extract</p> <p><input type="checkbox"/> A <input type="checkbox"/> D PACE Monitoring - Plan Version Data Extract</p>

User Resources	Utilities
<p>My Account</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Maintain User Account</p> <p>Contact Us</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Maintain User Account</p> <p>FAQ</p> <p><input type="checkbox"/> A <input type="checkbox"/> D View FAQs - External Users</p> <p>Fraud, Waste & Abuse Training</p> <p><input type="checkbox"/> A <input type="checkbox"/> D Fraud, Waste, and Abuse Training</p> <p>User Administration Reports</p> <p><input type="checkbox"/> A <input type="checkbox"/> D User Access Reports - Plan</p>	<p>API Key Management</p> <p><input type="checkbox"/> A <input type="checkbox"/> D API Responsible User</p> <p><input type="checkbox"/> A <input type="checkbox"/> D API Reports - Consultant</p>

User Access Coordinator: _____
 (Print Name)

Signature/Date: _____